



## ENGINEERING DEPARTMENT

Hameed Malik, Ph.D., P.E., Director

### MEMORANDUM

**TO:** Ms. Geri Sams, Director - Procurement

**FROM:** Hameed Malik, Ph.D., PE, Director- Engineering

**DATE:** February 16, 2023

**SUBJECT:** **Augusta's Grounds and Landscaped Improvements Maintenance**  
Augusta, GA-Engineering Department  
RFP 22-301  
File Reference: 23-014(A)

It is recommendation of Augusta Engineering (AE) to award the Augusta's Grounds and Landscaped Improvements Maintenance contract to Augusta Quality LLC (AQL) for services listed as Group 1 - 3 in RFP 22-301. These recommendations only include Group 1-3 and associated fee schedule. Please note that Group 4 is still under evaluation and will be awarded later.

AE has taken into consideration all submitted information, services delivery team, and overall score secured by these firms to make this recommendation. In addition, AE reviewed submitted fees by both firms and compared among each other, and to AE similar projects unit rates. Also, RFP 22-301 states that i) Listed Group 1, Group 2, Group 3 will be awarded to only one vendor. Accordingly, AE is recommending awarding the contract to AQL and accepting unit rates as submitted by AQL for Groups 1-3 ground and landscaped improvements maintenance for duration of this contract.

AE is preparing a contract award agenda item for Augusta Commission action. Award is contingent upon receipt of signed contract and proper Insurance document.

Should you require additional information, please do not hesitate to contact me at (706)796-5040.

*Thank you.*

/hm

cc: Darrell White & Nancy Williams, Procurement Department  
Compliance Department  
Lewis Avery, CPA, Engineering Assistant Director – Finance & Admin  
Charlie Gay, Engineering Assistant Director - Maintenance  
June Hamal, Associate Director Construction & Program Delivery  
Program File