



Commission Meeting

July 18, 2023

Wheeled Carts for Augusta, Georgia

Augusta Engineering and Environmental Services Department

BID Item #23-165

File Reference: 23-014 (A)

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve Award of “Wheeled Cart” Contract to Otto Environmental System (OTTO), subject to receipt of signed contract and associated documents. The Contract is effective 7/1/2023 for thirty (30) months with an option to renew for two additional one-year terms. Also, approve up to \$200,000 to fund this year’s purchase of Wheeled Carts. Requested by Engineering. Bid 23-165
Background:	Residential waste collection contracts requires that Augusta, Georgia Environmental Operations (ES) provide replacement carts upon receiving customers request. The in stock wheel carts inventory is depleted and there is continuous need to purchase additional wheel carts to maintain obligation and satisfactory level of waste collection contracted service. A Previous such contract has expired and a new contract for wheel carts is warranted.
Analysis:	Bids were received on May 16, 2023 with Otto Environmental System being the selected firm. Received bids were evaluated on basis of unit prices and acceptance of specifications and warranty requirements. Received Unit Price schedule summary table is attached as EXHIBIT A.
Financial Impact:	Funds are available in the amount of \$200,000 in Environmental Services Operations funds (542-044110-52.13119).
Alternatives:	Do not approve and identify Wheeled Carts alternate procurement method.
Recommendation:	Approve Award of “Wheeled Cart” Contract to Otto Environmental System (OTTO), subject to receipt of signed contract and associated documents. The Contract is effective 7/1/2023 for thirty (30) months with an option to renew for two additional one-year terms. Also, approve up to \$200,000 to fund this year’s purchase of Wheeled Carts. Requested by Engineering. Bid 23-165
Funds are available in the following accounts:	(\$200,000) 542044110 – 52.13119 - Environmental Services Operations funds
<u>REVIEWED AND APPROVED BY:</u>	HM/SR

