



## Central Services Department

Ron Lampkin, Interim Director  
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906  
(706) 828-7174 Phone (706) 796-5077 Fax

### MEMORANDUM

**TO:** Geri Sams, Director, Procurement Department  
**FROM:** ~~Ron Lampkin~~, Interim Director, Central Services Department  
**DATE:** December 29, 2022  
**SUBJECT:** Emergency Memo – Craig Houghton Sprinkler Mold Remediation

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In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at Craig Houghton Elementary regarding mold remediation.

During the previous weekend, due to the low temperatures, the pipes that provide water to the sprinklers at Craig Houghton Elementary became frozen and then burst, causing leaks throughout the building. These leaks could potentially cause water damage and mold within the facility. Our current environmental concerns heighten the need to keep the facility and air clean. As per CDC recommendations, good air quality needs to be maintained in public facilities to reduce the spread of communicable vires/diseases thus prevent a threat to public health.

Please process a purchase order for ServPro of Augusta in the amount of \$64,231.71 for the mold remediation services.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA  
PURCHASING DEPARTMENT**

**DEPARTMENT NAME:** Central Services Department

**DEPARTMENT NUMBER:** 101016223/53.11110

**DEPARTMENT HEAD:** 

**REQUISITION**

**REQUISITION:**

**REQUISITION DATE:** 12/29/22

**PURCHASE ORDER NUMBER:**

**PURCHASE ORDER DATE:**

ITEM NO	DESCRIPTION	Quantity	NAME OF BIDDER		Unit Price	Total Price	NAME OF BIDDER		Unit Price	Total Price
			VENDOR	PHONE NUMBER						
			QUOTED BY							
1	Mold Remediation Services Needed at Craig Houghton Elementary	1		ServPro (706) 750-0200	\$ 64,231.71	\$ 64,231.71				
2										
3										
4										
5										
6	*Emergency									
7										
8										
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10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
TOTAL BID					\$	64,231.71				
SHIPPING CHARGES										
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER										



## Official Proposal: Prepared for Maria Rivera-Rivera

Date: 01/04/2022  
Craig Houghton Elementary School  
1001 4<sup>th</sup> Street, Augusta, GA 30901

### Qualifications

**SERVPRO® of AUGUSTA** is the national leader in Water Mitigation, Fire Restoration, Mold Remediation, Disinfection Services and Bio-Hazard Cleanup. Our expertise equips us to quickly restore commercial structures that have been impacted by flooding, fire, mold, and biohazard events. We dispatch expert teams and industry-leading equipment directly from our Augusta Offices and can respond onsite to most CSRA venues within 30 minutes to address small or large-scale events. ***We are available 24/7/365 to respond quickly to the call of any emergency or large-scale cleanup.***

### Required Scope of Services



#### Cleaning Requirements Details:

The following outlines the minimum requirements of the specifications. Vendors proposed service is to include but not limited to the following:



#### Clean up and removal of water damage

- Removal of all building materials containing water damage.
- Application of an EPA approved anti-microbial agent.
- Pump elevator shaft
- Set fans and dry for a minimum of 3 days.
- Monitor equipment.
- Clean affected areas.
- Another application of an EPA approved anti-microbial agent.
- Perform post remedial visual inspection in the areas.



## AFFECTED Areas - Defined

- Hallways
- Downstairs classrooms
- Upstairs classroom
- Ceiling
- Any other affected areas

## TOTAL INVESTMENT:

**Total Cost for Preliminary Cleaning/Demo Services per included scope:**

**\$64,231.71**

\*Pricing based on receipt of full payment within 2 weeks of final visual inspection/walk-through.

\*SERVPRO® of Augusta presently serves or has agreements in place with the U.S. Army, all major healthcare systems in the CSRA, Augusta University, and global companies operating in an around the CSRA. Services range from haz-mat cleanup to water/fire/mold/disinfection projects.

*"Like it never even happened."*

[www.servproaugusta.com](http://www.servproaugusta.com)

(706) 750-0200

[office@servproaugusta.com](mailto:office@servproaugusta.com)