



Public Services Committee

Meeting Date: August 11, 2026

Juvenile Court Craig-Houghton Basic Design Service Fee Increase

Department: Juvenile Court/Administrator's Office

Presenter: Ron Lampkin, Capital Projects Manager

Caption: Motion to approve Basic Design Service fees from the current \$1,151,175.00 to \$1,173,175.00 an increase of \$22,000.00 for design of temporary office space for the renovation of Craig-Houghton to the Juvenile Justice Center.

Background: Additional fees are being requested for redesign and multiple permit packages for the above reference project. A portion of the front admin area will be built out for temporary offices for the judges who are being relocated from the broad street building. A separate permit package must be ready for permitting by September 1st so this area can be ready for occupation by the end of the year. The Construction Manager at Risk (CMR) requested that we do a separate demo package so that major demolition be carried out by the end of the year which is included in the price.

Analysis: Articles 4.1.1.25 and 4.1.1.26 of the design service agreement these early packages. The service fees will be fixed at \$22,000.00 and the breakdown is below.

<u>Design Service</u>	<u>Fee</u>
HGB Architecture/Interiors	\$12,000.00
<u>P/M/E/FP Engineering</u>	<u>\$10,000.00</u>
Total	\$22,000.00

Financial Impact: The financial impact is an increase of \$22,000.00 to the total budget.

Alternatives: Not proposed

Recommendation: Motion to approve Basic Design Service fees from the current \$1,151,175.00 to \$1,173,175.00 an increase of \$22,000.00 for design of temporary office space for the renovation of Craig-Houghton to the Juvenile Justice Center.

Funds are available in the following accounts: Funds are available from previous allocation. 330-05-1120/52-12112

REVIEWED AND
APPROVED BY: RL/sg