



UNIVERSITY OF GEORGIA
EXTENSION

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5/27/25

Dear Rachel,

UGA Richmond County Family and Consumer Science Agent Kimberly Howell was promoted to her current position as of December 1st of 2024. The Augusta-Richmond County Payroll department thought that they could continue contributing to Ms. Howell's Employee Retirement Plan (ERS) that she has been enrolled in for many years through the State of Georgia and UGA.

After researching the feasibility of ARC paying into ERS, UGA Extension and ARC Finance with the blessing of ARC Payroll believe that it would be best if Ms. Howell would move to contract employee status with the City of Augusta to solve the issue of employee retirement contributions. There will be no difference in money being used against UGA Extension's budget to switch Ms. Howell to contract labor, just an accounting change. There will also be no difference in Ms. Howell's job description and programming with this change.

Will you please add this as a commission agenda item so this contract labor can begin July 1, 2025.

Sincerely,

Campbell Vaughn

Augusta - Richmond County Department Director for Extension