



## Commission Meeting

Meeting Date: June 6, 2023

CSD Christmas Lights 2023 Sole Source

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<b>Department:</b>	Central Services Department
<b>Presenter:</b>	Ron Lampkin
<b>Caption:</b>	Approve the attached sole source procurement from Downtown Decorations, Inc in the amount of \$99,876.00 for downtown area Christmas décor.
<b>Background:</b>	<p>During the years 2021 and 2022, Central Services has upgraded the Christmas lights on several of our city streets. Previous Christmas decorations were over 12 years old, rusted, heavy and broken in several places. To proceed upgrading other areas in the downtown location, we would like to implement phase three. This phase will include Reynolds Street and Laney Walker Boulevard.</p> <p>Central Services would like to proceed with Downtown Decorations, Inc. as they are the original supplier of our current Christmas decorations and upgraded decorations from 2021 &amp; 2022.</p>
<b>Analysis:</b>	Central Services proposes phase three replacement to our downtown Christmas decorations, to include completing Laney Walker Boulevard and Reynolds Street.
<b>Financial Impact:</b>	\$99,876.00; Capital 272-01-6210 / 54.12110
<b>Alternatives:</b>	A – Approve the sole source procurement B – Do not approve the sole source procurement
<b>Recommendation:</b>	Approve the attached sole source procurement from Downtown Decorations, Inc in the amount of \$99,876.00 for downtown area Christmas décor.
<b>Funds are available in the following accounts:</b>	Capital 272-01-6210 / 54.12110
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A