



## Meeting Name

Meeting Date: March 31, 2026 Commission Meeting

Designate Authorized Official for SCIP Youth Gang Grant Reimbursement

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<b>Department:</b>	Juvenile Court
<b>Presenter:</b>	Paige Ford
<b>Caption:</b>	Motion to approve the designation of Chief Superior Court Judge Flythe as the Authorized Official for the SCIP Youth Gang Grant quarterly reimbursement submissions in the Criminal Justice Coordinating Council (CJCC) grant portal.
<b>Background:</b>	<p>The SCIP Youth Gang Grant requires quarterly reimbursement requests to be submitted through the CJCC online grant portal. Each submission must be electronically signed by a designated Authorized Official.</p> <p>Currently, the Mayor serves as the Authorized Official for the jurisdiction within the CJCC grant portal. As a result, quarterly reimbursement requests must be routed for the Mayor's electronic signature, which may also involve review and coordination with the Law Department prior to submission.</p> <p>To streamline the reimbursement process and reduce administrative delays, staff recommends designating the Chief Superior Court Judge as the Authorized Official for this grant. This designation would allow reimbursement requests to be reviewed and electronically approved by the judicial authority directly overseeing the program, enabling more efficient processing and submission through the CJCC portal.</p>
<b>Analysis:</b>	Chief Judge Flythe is currently the designated official on 6 active grants for Juvenile and Superior Court.
<b>Financial Impact:</b>	Reduce delay in receiving reimbursements.
<b>Alternatives:</b>	If the designation of the Chief Superior Court Judge is not approved, the Mayor will continue to serve as the Authorized Official. In that case, staff will rely on the Mayor's Office and the Law Department to streamline the process for obtaining the Mayor's electronic signature for quarterly reimbursement submissions in order to reduce unnecessary delay.
<b>Recommendation:</b>	<p>Approve the designation of the Chief Superior Court Judge as the Authorized Official for the SCIP Youth Gang Grant quarterly reimbursement submissions in the CJCC grant portal.</p> <p>Draft letter for grantor attached and Commission approval letter for SCIP grant award (19.)</p>

**Funds are available in the following accounts:** N/A

**REVIEWED AND APPROVED BY:** N/A