



Administrative Services Committee Meeting

Meeting Date: November 12, 2024

AO Extend Storm Period & Fire Department Comp Time Payout

Department:	Administrator's Office / Fire Department
Presenter:	Ms. Tameka Allen, City Administrator
Caption:	Approve the payment of essential employees as defined in the Augusta Inclement Weather/Emergency Condition Administrative Rule for employees who worked during the period of 5:00pm September 26, 2024 through September 27, 2024. In addition, approve the payment of compensatory time accrued by Fire Department personnel during the period September 26-October 7, 2024.
Background:	The Augusta Inclement Weather/Emergency Condition Administrative Rule (AR-11) provides for additional pay for essential employees called in to work during emergency conditions. AR-11 stipulates that 24-hour essential employees will accrue compensatory time (comp time) rather than additional pay for their shifts during these periods.
Analysis:	<p>Hurricane Helene hit Augusta in the early morning of September 27, 2024. On October 18, 2024, the Augusta Commission approved applying AR-11 to the storm response period of September 28-October 7, 2024. The current item would extend the application of AR-11 to the period of 5:00pm September 26, 2024 through September 27, 2024, for employees who worked overnight on the night of the storm and who were called in immediately afterward.</p> <p>In addition, the Fire Department is requesting to pay out the comp time accrued by 24-hour personnel during the storm period, as permitted under Section 500.131 of the Personnel Policies & Procedures Manual.</p>
Financial Impact:	Costs can be absorbed within each department's 2024 operating budget.
Alternatives:	Do not approve applying AR-11 to the additional period and/or the Fire Department comp time payout.
Recommendation:	Approve the payment of essential employees as defined in the "Augusta Inclement Weather/Emergency Condition Administrative Rule" effective date January 19, 2011 for employees that worked during the emergency period of 5:00pm September 26, 2024 through September 27, 2024. In addition, approve the payment of compensatory time accrued by Fire Department personnel during the period September 26-October 7, 2024.

Funds are available in the following accounts: Costs can be absorbed within each department's 2024 operating budget.

REVIEWED AND APPROVED BY: N/A