



Public Safety

Meeting Date: July 14, 2026

Request for Approval of Change Order - Additional Purchase under RFP 25-242

Department:	Sheriff
Presenter:	Major Chester V. Huffman, Jr.
Caption:	Request for approval of a change order under RFP 25-242 to purchase an additional 50 light fixtures and accessories for the Charles B. Webster Detention Center (CBWDC) in the amount of \$54,400.00. (P491668)
Background:	When RFP 25-242 was originally approved, 377 cell light fixtures and related items were purchased and installed at the Charles B. Webster Detention Center. During this process, it was determined that an additional 50 cell lights were required to complete the project, due to unforeseen issues that became apparent once the original-construction cell lights were removed. The additional lights and accessories are quoted at the same per/unit amount as the original approved purchase from vendor Hard Time Products. The total amount requested is \$54,400.00.
Analysis:	The cell light fixtures requested are Shat-r-shield security lights designed for installation in maximum security detention cells. They are required due to existing cells having little or no light as previously outlined in the original motion to approve RFP 25-242.
Financial Impact:	This change order should be funded through the 2025 (2026) Capital Funding Allocation – Central Services Department - Charles B. Webster Detention Center.
Alternatives:	N/A
Recommendation:	Approve the change order under RFP 25-242 for the purchase of 50 additional cell light fixtures and accessories for the CBWDC

Funds are available in the following accounts: 272-01-6213/54-13120

REVIEWED AND
APPROVED BY: