



## **Administrative Services Committee Meeting**

Meeting Date: 03/25/2025

HCD \_ 2024 Addendum Accounting Engagement Approval Request

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<b>Department:</b>	HCD
<b>Presenter:</b>	Hawthorne Welcher, Jr. and/or HCD Staff
<b>Caption:</b>	Motion to approve Housing and Community Development Department's (HCD's) request to approve the addendum engagement agreement with Cherry Bekaert to continue to provide grant management assistance to the Housing and Community Development Department.
<b>Background:</b>	Augusta Housing and Community Development (HCD) has partnered with Cherry Bekaert, a nationally certified public accounting firm, to provide guidance and assistance related to grant management. As of March 2025, we have achieved 90% of the overall third addendum budget approved by the commission on December 3, 2024. This approved addendum will allow continual assistance with monthly bank reconciliations, provide guidance with the Schedule of Expenditure for Federal Awards (SEFA), and other accounting advisory services.
<b>Analysis:</b>	The approval of this request will enable us to strengthen our grant-related process and procedures, simplify our reconciliation process, and maintain compliance with the Department's Federal Programs.
<b>Financial Impact:</b>	In summation, this approval will enable HCD to continue its relationship with Cherry Bekaert to provide these accounting services. If approved, the term of the agreement expires on June 30, 2025.
<b>Alternatives:</b>	Do not approve HCD's request.
<b>Recommendation:</b>	Motion to approve Housing and Community Development Department's (HCD's) request to approve the addendum engagement agreement with Cherry Bekaert to continue to provide grant management assistance to the Housing and Community Development Department.

**Funds are available in the following accounts:**

We will use the following General Ledger to pay the additional \$70,000.00  
221073110-5212119 – Misc Professional

**REVIEWED AND**  
**APPROVED BY:**

Procurement

Finance

Law

Administrator

Clerk of Commission