



## Central Services Department

Ron Lampkin, Interim Director  
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906  
(706) 828-7174 Phone (706) 796-5077 Fax

A handwritten signature in dark ink, appearing to read "D. White", located to the right of the memorandum header.

### MEMORANDUM

**TO:** Darrell White, Interim Director, Procurement Department

**FROM:** Ron Lampkin, Interim Director, Central Services Department

**DATE:** March 24, 2025

**SUBJECT:** Emergency Memo – Augusta Judicial Center Emergency Generator

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In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at the Augusta Judicial Center in relation to the emergency generator.

After an assessment of the emergency backup generator at the Augusta Judicial Center, it was found that the transfer switch is malfunctioning and will require replacement. In its current state, the transfer switch will prevent the building from connecting to the power generator in the event of a power outage, leaving the facility without backup power. This issue poses a significant risk to the building's operations and security. It is crucial that the replacement of the transfer switch takes place as soon as possible to prevent these risks.

Please process a purchase order for Georgia Power, in the amount of \$25,862.00 for the needed replacement of the Automatic Transfer Switch.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA  
PURCHASING DEPARTMENT**

**DEPARTMENT NAME:** Central Services Department  
**DEPARTMENT NUMBER:** SPLOST VIII, See Below  
**DEPARTMENT HEAD:** 

**REQUISITION**

**REQUISITION:**

**REQUISITION DATE:** 03/24/2025  
**PURCHASE ORDER NUMBER:**  
**PURCHASE ORDER DATE:**

		NAME OF BIDDER		NAME OF BIDDER		NAME OF BIDDER	
<b>VENDOR</b>		Georgia Power					
<b>PHONE NUMBER</b>		770-550-5370					
<b>QUOTED BY</b>		Tammy Harrington					
ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price	Unit Price	Total Price	Total Price
1	PROVIDE AND REPLACE THE FAILED AUTOMATIC TRANSFER SWITCH (ATS) WITH A NEW ASCO 300 SERIES 480 VOLT 400 AMP 3 POLE NEMA 1 ATS @ THE AUGUSTA JUDICIAL CENTER LOCATED @ 735 JAMES BROWN BLVD	1	\$ 25,862.00	\$ 25,862.00			
2							
3							
4							
5							
6	*Emergency - Augusta Judicial Center ATS						
7	Proposal February 25, 2025						
8	Funding is available in the following accounts:						
9	GL: 330-05-1120 / 53.19130						
10	JL: 225-05-1130 / 53.19130						
11							
12							
13							
14							
<b>TOTAL BID</b>			\$	25,862.00			
<b>SHIPPING CHARGES</b>							
<b>DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER</b>							

## Katie Cornelius

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**From:** Darrell White  
**Sent:** Thursday, February 20, 2025 9:41 AM  
**To:** Katie Cornelius  
**Cc:** Ron Lampkin; Maria Rivera-Rivera; Scarlet Green; Arlene New; Audrey Sutton; Nancy M. Williams  
**Subject:** RE: Emergency Request - Augusta Judicial Center ATS Replacement

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please proceed with this request.

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**From:** Katie Cornelius <KCornelius@augustaga.gov>  
**Sent:** Thursday, February 20, 2025 9:40 AM  
**To:** Darrell White <DWhite2@augustaga.gov>  
**Cc:** Ron Lampkin <RLampkin@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Scarlet Green <SGreen@augustaga.gov>; Arlene New <anew@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>  
**Subject:** Emergency Request - Augusta Judicial Center ATS Replacement  
**Importance:** High

Good morning,

This communication serves as notification of an emergency at the following location:

- Augusta Judicial Center
  - After an assessment, it was found that the transfer switch to the power generator at this facility is malfunctioning and will require replacement. In its current state, the transfer switch will prevent the building from connecting to the power generator in the event of a power outage, leaving the facility without backup power. This issue poses a significant risk to the building's operations and security. It is crucial that the replacement of the transfer switch takes place as soon as possible to prevent these risks.

To resolve this issue, we are requesting approval to contact several vendors to provide the necessary services for the replacement and installation of the transfer switch.

Please contact us with any questions or concerns regarding this information.

Thank you,  
Katie

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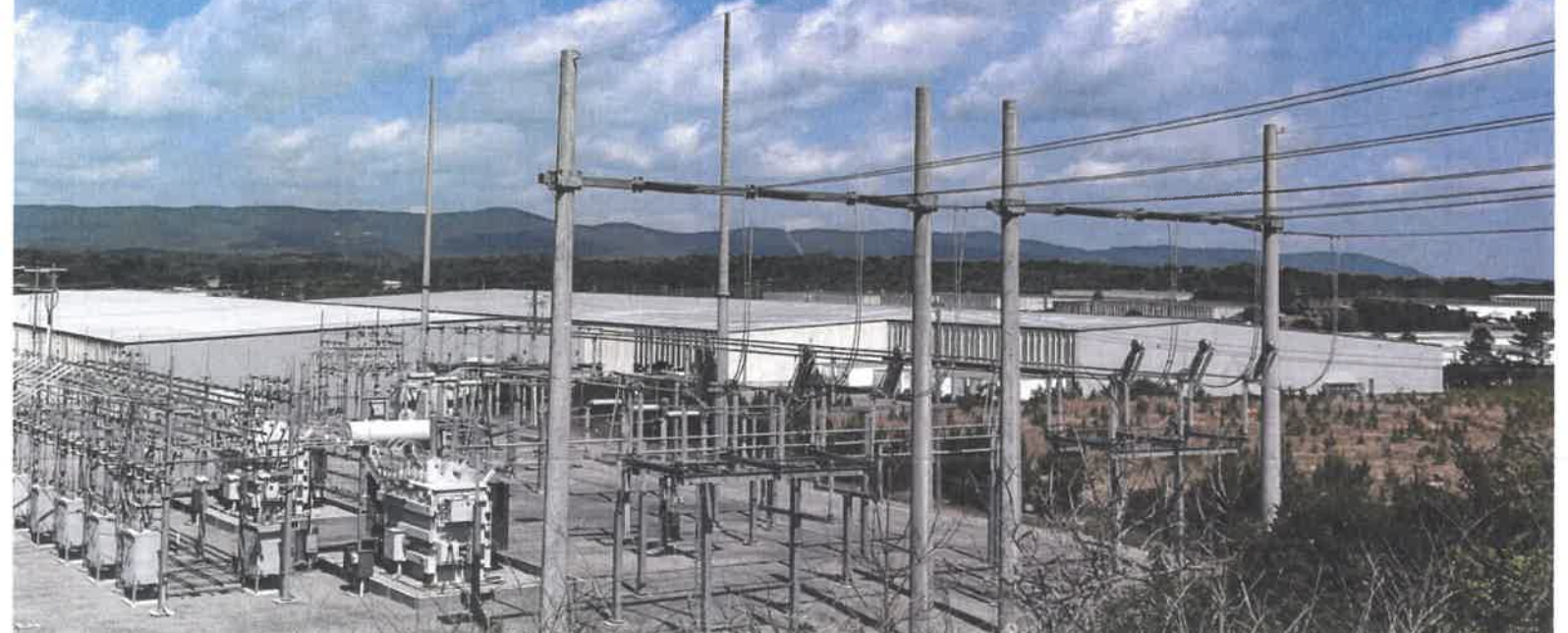
**Katie Cornelius | Administrative Assistant**  
**Augusta – Richmond County | Central Services Department**  
2760 Peach Orchard Rd | Augusta, Georgia 30906  
(p) 706-312-4152  
[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov) | [www.augustaga.gov](http://www.augustaga.gov)



# Proposal for AUGUSTA RICHMOND COUNTY

Augusta Richmond County Honorable Carl E.  
Brown Jr Judicial Center - Automatic Transfer  
Switch

Tuesday, February 25, 2025







# Proposal

1769 Sands Place  
Customer Solutions  
Marietta, GA 30067  
770-550-5370

Tuesday, February 25, 2025

## **AUGUSTA RICHMOND COUNTY**

Maria Rivera-Rivera  
Deputy Director, Facilities  
Augusta-Richmond County – Central Services Department

## **Re: Augusta Richmond County Honorable Carl C Brown Jr Judicial Center- Automatic Transfer Switch**

Georgia Power Company is pleased to offer you our proposal to provide and replace the failed Automatic Transfer Switch (ATS) at the Judicial Center located at 735 James Brown Blvd, Augusta GA 30901.

### **Scope of work:**

- Replace the failed Generac transfer switch with a new Asco 300 series, 480 Volt, 400-amp, 3 pole Nema 1, automatic transfer switch.
- Work will be performed and completed outside of normal business hours.
- ATS will be tested under building load before site departure and operation verified.
- This proposal will include powering down and removing the existing automatic transfer switch, installation and start-up of the new automatic transfer switch, as well as warranty registration.

### **Exceptions/Clarifications**

1. Proposal is based on project specifications, project electrical system sheets, site visits, and/or communications with Georgia Power; any alterations to quantities and/or functions by the Owner, Architect, Engineer, Local and/or State Fire Marshal's Office shall incur a change in the quoted price.
2. Payment Terms:
  - a. 50% due upon contract execution.
  - b. 25% due upon major equipment delivery.
  - c. 25% due at completion of project.
3. The quoted price **does not** include the following:
  - a. Local, State, or Federal Sales Tax
  - b. Bid bond, performance or payment bond
  - c. Accelerated schedule
  - d. Spare parts

## Warranty

Georgia Power shall provide the manufacturer's standard warranty on all new equipment beginning at equipment start up. We shall also provide a one-year warranty covering material furnished by Georgia Power excluding Acts of God, fire, theft, vandalism or tampering by unauthorized personnel. All warranty work shall be completed during normal working hours. If warranty work is requested for after hours or on holidays it will be billed based on the afterhours and holiday work service rates.

## The total project price is \$25,862.00 which excludes taxes

### Notes:

- Additional fees for GPC regulated facilities, easements, ingress and egress, environmental permitting, utility locates etc. are not included in the price above.
- Utility Services not responsible for damages Resulting from "pre-existing conditions"
- This price does not include any regulated charges.

This offer is valid for thirty days or until earlier revoked by Georgia Power Company, and it is made in accordance with and subject to the terms and conditions attached hereto. Such terms and conditions are expressly incorporated by reference into this letter and shall be binding on the parties.

***This proposal is subject to, and is pending final approval by Georgia Power management subsequent to customer acceptance.***

If you wish to accept this offer and the terms and conditions of this letter, please indicate your acceptance by signing below and returning this letter to me at your convenience.

Thank you again for allowing us the opportunity to present our proposal. We are very eager to serve your system needs and look forward to hearing from you soon.

Sincerely,

*Tammy Harrington*

Customer Solutions - Georgia Power Company  
Phone – 770-550-5370 - Email – [TJHARRIN@southernco.com](mailto:TJHARRIN@southernco.com)

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The undersigned unconditionally agrees to engage Georgia Power Company to perform the Project and to purchase the equipment and/or services described above from Georgia Power Company on and subject to the terms and conditions of this letter agreement.

**AUGUSTA RICHMOND COUNTY**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**GEORGIA POWER COMPANY**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: - Terms and Conditions

## **TERMS AND CONDITIONS**

1. **THE TERMS SPECIFIED HEREIN TAKE PRECEDENCE OVER AND SUPERCEDE ANY CONFLICTING OR DIFFERENT TERMS SET FORTH IN ANY NEGOTIATIONS, AGREEMENTS, DISCUSSIONS OR CORRESPONDENCE BETWEEN THE PARTIES.**
2. These Terms and Conditions, and the letter agreement attached hereto (collectively, the "Agreement"), constitute the entire agreement between Georgia Power Company (the "Company") and the customer (the "Customer" and, collectively with the Company, the "Parties") as to the subject matter hereof, and no modification shall be binding unless in writing and signed by each of the Parties.
3. The Customer acknowledges that the Company is not the manufacturer of any of the equipment or materials furnished to Customer pursuant to this Agreement, and that the Company shall not be liable for claims arising out of the manufacture or design thereof.
4. The Company will perform the Project work in a professional and workmanlike manner with a reasonable degree of care, skill and diligence and in accordance with this Agreement. If the performance of any portion of the Project fails to comply with these requirements, and the Customer gives written notice of such failure to the Company not later than one (1) month following the completion of the Project, then, to the extent necessary to cure such failure, the Company shall repair, replace, or reperform, at its option, the affected portion of the work at no additional cost to the Customer.
5. **THE ONLY WARRANTY CONCERNING THE PROJECT (OR ANY GOODS, EQUIPMENT, MATERIALS OR SERVICES INCLUDED THEREIN) IS SET FORTH IN ABOVE PARAGRAPH 4. THE COMPANY DOES NOT MAKE AND EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR APPLICATION, OR OTHERWISE, WITH RESPECT TO THE PROJECT (OR ANY EQUIPMENT OR OTHER GOODS OR MATERIALS OR SERVICES THEREIN) FURNISHED PURSUANT TO THIS AGREEMENT. THERE ARE NO WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OR TRADE OR ANY WARRANTY AS TO NONINFRINGEMENT. THE COMPANY SHALL HAVE NO OBLIGATION OR RESPONSIBILITY FOR OR WITH RESPECT TO ANY WARRANTY PROVIDED BY THE MANUFACTURER OR ANY THIRD PARTY SUPPLIER OF ANY EQUIPMENT, PARTS OR OTHER MATERIALS PROVIDED PURSUANT TO THIS AGREEMENT.**
6. **UNDER NO CIRCUMSTANCES SHALL THE COMPANY BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, WHETHER BASED UPON BREACH OF CONTRACT, NEGLIGENCE OR ANY OTHER LEGAL THEORY, UNDER ANY CLAIM ARISING OUT OF OR CONNECTED IN ANY WAY WITH THIS AGREEMENT, ANY PRODUCTS OR SERVICES FURNISHED PURSUANT TO THIS AGREEMENT, OR THE SALE, DELIVERY, INSTALLATION OR USE THEREOF. THE PARTIES FURTHER AGREE THAT THE LIABILITY OF THE COMPANY UNDER ANY AND ALL CLAIMS ARISING OUT OF OR CONNECTED IN ANY WAY WITH THIS AGREEMENT, ANY SERVICES OR EQUIPMENT FURNISHED PURSUANT TO THIS AGREEMENT, OR THE SALE, DELIVERY, INSTALLATION OR USE THEREOF, WHETHER BASED UPON BREACH OF CONTRACT, NEGLIGENCE OR ANY OTHER LEGAL THEORY, SHALL IN NO CASE EXCEED, IN THE AGGREGATE, THE CONTRACT PRICE OF THIS AGREEMENT.**
7. The Company shall not be liable for delays in the work or delivery, or failure to deliver, due to (1) causes beyond its reasonable control, (2) acts of God, acts of civil or military authority, priorities, fires, strikes, floods, epidemics, war, riot, delays in transportation or car shortages, or (3) inability of the Company or any supplier due to causes beyond its reasonable control to obtain necessary labor, equipment, materials, components, or manufacturing facilities. In the event of any such delay, the date of installation or performance or related services shall be extended for a period equal to the time lost by reason of the delay. The consent of the Customer to installation of any such equipment furnished hereunder is understood to constitute a waiver of all claims for damages by reason of delay.



8. To the fullest extent permitted by law, the Customer shall indemnify, defend and hold harmless the Company and its officers, directors, employees, affiliated companies, contractors, agents, successors and assigns (collectively, the "Indemnitees") from and against any and all losses, liabilities, claims, damages and expenses (including investigation costs, expenses of litigation and reasonable attorneys' fees) incurred or suffered by any Indemnatee, whether or not involving third party claims and whether or not caused in part by the active or passive negligence of any Indemnatee (collectively, "Damages"), arising, directly or indirectly, from or in connection with the Customer's electric distribution system or the operation, use, malfunction, failure or defect thereof or the Project, except for any Damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence or willful misconduct of any applicable Indemnitees or their agents or employees in the performance of the Project.
9. Payment to the Company for the Project in the amount set forth in this Agreement shall be made by the Customer within thirty (30) days after the Customer's receipt of an invoice with respect to the Project. Accounts with open balances more than thirty (30) days old are subject to a **late payment finance charge**. The **late payment finance charge** is computed at a "periodic rate" of 1.5% per month applied to the net balance past due at the end of the billing period, after deducting payments and/or credits given. Any partial payments received on past due accounts shall be applied first to the payment of finance charges due and then to the oldest past due invoices. **Late payment finance charges** can be avoided by paying the current open balances within thirty (30) days from the date of the invoice. In the event the finance charges assessed hereunder exceed the maximum allowed by law, the finance charges shall be assessed at the highest legal rate. If the Company shall employ counsel to collect amounts due from the customer, then the Customer shall pay to the Company all attorneys' fees paid to collect the balance.
10. To secure the payment in full of all amounts payable by the Customer hereunder, the Customer hereby grants to the Company a purchase money security interest in and security title to all equipment, parts, and other materials provided or installed by the Company pursuant to this Agreement and all proceeds from their sale or disposition. The Customer agrees to execute such financing statements and other documentation as may be requested by the Company in order to protect and perfect the security interest granted herein. The Customer further authorizes the Company to file any financing statements and other documentation in order to protect or perfect such security interest with or without the Customer's signature.
11. Georgia Power Company will make every effort to locate existing underground utilities, however the Customer assumes full responsibility for, and all liabilities and costs associated with, (a) the location of underground utilities at the site of the work, (b) any relocation or removal of underground (including but not limited to rock) or overhead obstructions which are not part of the Company's scope of work and which may interfere with or make more expensive the work, (c) any pre-existing, unknown condition which prevents or makes more expensive the performance of the Work, (d) permits and required notifications to any governmental entity, and (e) any hazardous waste or toxic materials encountered at the site.
12. This Agreement has been entered into in the State of Georgia, and shall be governed by and construed in accordance with the laws of the State of Georgia. Any legal action or proceeding arising under or in connection with this Agreement or the equipment or materials furnished hereunder shall be brought only in state or federal courts located in Fulton County in the State of Georgia, and each of the Parties hereby irrevocably consents to the jurisdiction and exclusive venue of such courts and waives any objection which it may now or hereafter have to the jurisdiction or venue of such courts.
13. If for any reason any provision of this Agreement is determined to be invalid or unenforceable, such invalidity or unenforceability shall not affect those provisions of this Agreement which are valid and enforceable.
14. The Customer shall not, without the prior written consent of the Company, assign any of its rights or obligations under this Agreement; provided that the Customer may assign its rights and obligations hereunder to a lender or finance lessor in connection with a leasing or other financing arrangement approved by the Company. No such assignment to a lender or finance lessor shall relieve the Customer of any of its obligations hereunder.
15. If the Customer believes that all or any part of the Project work is entitled to tax exempt status, the Customer will furnish to Company, contemporaneously with the Agreement execution, documentation sufficient to prove its tax exempt status, and the Customer will assume full responsibility for satisfying all tax exempt requirements.

## Katie Cornelius

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**From:** Scarlet Green  
**Sent:** Monday, March 24, 2025 8:58 AM  
**To:** Katie Cornelius  
**Cc:** Maria Rivera-Rivera; Arlene New; Ron Lampkin  
**Subject:** FW: AJC Transfer Switch  
**Attachments:** A J C Transfer Switch 1.pdf; RE: Emergency Request - Augusta Judicial Center ATS Replacement

Katie,

Please use the account numbers below for the AJC transfer switch.

Thanks,  
Scarlet

**Scarlet Green | Business Analyst**  
**Augusta – Richmond County | Central Services Department**  
2760 Peach Orchard Rd | Augusta, Georgia 30906  
(p) 706-432-5254 | (c) 762-333-4654  
[sgreen@augustaga.gov](mailto:sgreen@augustaga.gov) | [www.augustaga.gov](http://www.augustaga.gov)



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**From:** Timothy Schroer <[tschroer@augustaga.gov](mailto:tschroer@augustaga.gov)>  
**Sent:** Thursday, March 20, 2025 5:32 PM  
**To:** Scarlet Green <[SGreen@augustaga.gov](mailto:SGreen@augustaga.gov)>  
**Cc:** Ron Lampkin <[RLampkin@augustaga.gov](mailto:RLampkin@augustaga.gov)>; Maria Rivera-Rivera <[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov)>; Arlene New <[anew@augustaga.gov](mailto:anew@augustaga.gov)>; Katie Cornelius <[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov)>; Rachel McFatridge <[RMcFatridge@augustaga.gov](mailto:RMcFatridge@augustaga.gov)>  
**Subject:** RE: AJC Transfer Switch

Done

GL 330-05-1120 / 5319130

JL 225051130 / 5319130

Ledger: JL  
Report Date: 03/20/2025

**JL Budgets and Actuals with Encumbrances**

Fiscal Year:  
Fiscal Period:  
Budget Version:

<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Ba</u>
225051130	Augusta Judicial Center				
5319130	R & M-Equipment	25,900.00	0.00	0.00	25,
	Revenue & Transfers In:	0.00	0.00	0.00	
	Expenditure and Transfers Out:	25,900.00	0.00	0.00	25
	Net:	-25,900.00	0.00	0.00	-25
<hr/>					
	Grand Total (RV & TI):	0.00	0.00	0.00	
	Grand Total (XP & TO):	25,900.00	0.00	0.00	25
	Net:	-25,900.00	0.00	0.00	-25

Timothy E. Schroer, CPA, CGMA  
Interim Finance Director  
Augusta Richmond County Georgia

| 535 Telfair St., Suite 800 | Augusta, GA 30901 | [www.augustaga.gov](http://www.augustaga.gov)  
✉ [tschroer@augustaga.gov](mailto:tschroer@augustaga.gov) | Office: 706.821.1741 | Mobile: 706.840.6226 | Fax: 706.821.2520

From: Scarlet Green <[SGreen@augustaga.gov](mailto:SGreen@augustaga.gov)>  
Sent: Thursday, March 20, 2025 11:58 AM  
To: Timothy Schroer <[tschroer@augustaga.gov](mailto:tschroer@augustaga.gov)>  
Cc: Ron Lampkin <[RLampkin@augustaga.gov](mailto:RLampkin@augustaga.gov)>; Maria Rivera-Rivera <[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov)>; Arlene New <[anew@augustaga.gov](mailto:anew@augustaga.gov)>; Katie Cornelius <[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov)>; Rachel McFatridge <[RMcFatridge@augustaga.gov](mailto:RMcFatridge@augustaga.gov)>  
Subject: FW: AJC Transfer Switch

Good morning,

Could you provide me with a SPLOST 8 Facilities Maintenance account for the attached quote? This is for the replacement of the transfer switch at the Judicial Center. I have also attached Procurement approval and the object code will be 53.19130.

Thanks,  
Scarlet

Scarlet Green | Business Analyst  
Augusta – Richmond County | Central Services Department  
2760 Peach Orchard Rd | Augusta, Georgia 30906

(p) 706-432-5254 l (c) 762-333-4654  
[sgreen@augustaga.gov](mailto:sgreen@augustaga.gov) l [www.augustaga.gov](http://www.augustaga.gov)



**From:** Scarlet Green  
**Sent:** Tuesday, March 18, 2025 3:23 PM  
**To:** Timothy Schroer <[tschroer@augustaga.gov](mailto:tschroer@augustaga.gov)>  
**Cc:** Maria Rivera-Rivera <[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov)>; Ron Lampkin <[RLampkin@augustaga.gov](mailto:RLampkin@augustaga.gov)>; Arlene New <[anew@augustaga.gov](mailto:anew@augustaga.gov)>; Katie Cornelius <[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov)>; Rachel McFatridge <[RMcFatridge@augustaga.gov](mailto:RMcFatridge@augustaga.gov)>  
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**From:** Scarlet Green  
**Sent:** Friday, March 14, 2025 9:57 AM  
**To:** Timothy Schroer <[tschroer@augustaga.gov](mailto:tschroer@augustaga.gov)>  
**Cc:** Maria Rivera-Rivera <[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov)>; Ron Lampkin <[RLampkin@augustaga.gov](mailto:RLampkin@augustaga.gov)>; Arlene New <[anew@augustaga.gov](mailto:anew@augustaga.gov)>; Katie Cornelius <[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov)>; Rachel McFatridge <[RMcFatridge@augustaga.gov](mailto:RMcFatridge@augustaga.gov)>  
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[sgreen@augustaga.gov](mailto:sgreen@augustaga.gov) | [www.augustaga.gov](http://www.augustaga.gov)



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**From:** Scarlet Green  
**Sent:** Wednesday, March 12, 2025 1:57 PM  
**To:** Timothy Schroer <[tschroer@augustaga.gov](mailto:tschroer@augustaga.gov)>  
**Cc:** Maria Rivera-Rivera <[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov)>; Ron Lampkin <[RLampkin@augustaga.gov](mailto:RLampkin@augustaga.gov)>; Arlene New <[anew@augustaga.gov](mailto:anew@augustaga.gov)>; Katie Cornelius <[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov)>; Rachel McFatridge <[RMcFatridge@augustaga.gov](mailto:RMcFatridge@augustaga.gov)>  
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[sgreen@augustaga.gov](mailto:sgreen@augustaga.gov) | [www.augustaga.gov](http://www.augustaga.gov)



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**From:** Maria Rivera-Rivera <[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov)>  
**Sent:** Wednesday, March 12, 2025 10:58 AM  
**To:** Katie Cornelius <[KCornelius@augustaga.gov](mailto:KCornelius@augustaga.gov)>; Scarlet Green <[SGreen@augustaga.gov](mailto:SGreen@augustaga.gov)>; Arlene New <[anew@augustaga.gov](mailto:anew@augustaga.gov)>



**Cc:** Timothy Howard <[THoward@augustaga.gov](mailto:THoward@augustaga.gov)>

**Subject:** AJC Transfer Switch

Good afternoon,

Please proceed with the request of a purchase order for this emergency.

Thanks,

Maria Rivera-Rivera

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**Maria Rivera-Rivera | Deputy Director, Facilities**  
**Augusta – Richmond County | Central Services Department**  
2760 Peach Orchard Rd | Augusta, Georgia 30906  
(p) 706-821-1629 | (f) 706-796-5077  
[MRivera-Rivera@augustaga.gov](mailto:MRivera-Rivera@augustaga.gov) | [www.augustaga.gov](http://www.augustaga.gov)



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AED:104.1



**Administrative Services Committee**

Meeting Date: Tuesday, April 15, 2025

**Emergency – Augusta Judicial Center Power Generator Automatic Transfer Switch (ATS)  
Replacement**

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<b>Department:</b>	Central Services Department
<b>Presenter:</b>	Ron Lampkin
<b>Caption:</b>	Receive as information the emergency request for the replacement of the Automatic Transfer Switch (ATS) for the power generator located at the Augusta Judicial Center in the amount of \$25,862.00 by Georgia Power.
<b>Background:</b>	After an assessment of the emergency backup generator at the Augusta Judicial Center, it was found that the transfer switch is malfunctioning and will require replacement. In its current state, the transfer switch will prevent the building from connecting to the power generator in the event of a power outage, leaving the facility without backup power. This issue poses a significant risk to the building's operations and security. It is crucial that the replacement of the transfer switch takes place as soon as possible to prevent these risks.
<b>Analysis:</b>	Georgia Power will perform the replacement of the Automatic Transfer Switch.
<b>Financial Impact:</b>	<p>\$25,862.00</p> <p>GL: 330-05-1120/53.19130</p> <p>JL: 225-05-1130/53.19130</p>
<b>Alternatives:</b>	<p>A – Receive as information</p> <p>B – Do not receive as information</p>
<b>Recommendation:</b>	Receive as information the emergency request for the replacement of the Automatic Transfer Switch (ATS) for the power generator located at the Augusta Judicial Center in the amount of \$25,862.00 by Georgia Power.
<b>Funds are available in the following accounts:</b>	<p>\$25,862.00</p> <p>GL: 330-05-1120/53.19130</p> <p>JL: 225-05-1130/53.19130</p>