



## Council of Accountability Court Judges

**Judge Brian A. McDaniel**  
*Executive Committee Chair*  
*Southern Judicial Circuit*

**Taylor Jones**  
*Executive Director*

### MEMORANDUM

**TO:** Accountability Court Judges, Directors, and Coordinators

**FROM:** Ms. Taylor Jones, Council of Accountability Courts (CACJ), Executive Director

**RE:** Fiscal Year 2025 (FY25) Technology Funding Allocation

**DATE:** March 21, 2025

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This memorandum serves as a notice that each existing accountability court funded with an accountability court operating grant in FY25 will be allocated \$4,000 to purchase technological equipment that can **ONLY** be used to support accountability court operations. **Allowable expenses are limited to the following items: laptop computers, desktop computers, tablets, SMART boards, and computer accessory items, including keyboards, headsets, microphones, printers, scanners, docking stations, and computer monitors. Please note that an item is not an allowable expense if it is not listed in this memorandum.** At the beginning of April, each court will receive an updated subgrant expenditure request (SER) reimbursement form that will include an updated budget that reflects technology funds being added to the total grant award for FY25. Courts that have more than one court funded by a single accountability court operating grant will receive funds for each court. Should you have questions, please contact your court's assigned Criminal Justice Coordinating Council (CJCC) Grant Specialist.

**Each court is encouraged to begin planning the use of their allocated technology funds now.** There is limited time to utilize these funds, as the end of the fiscal year is quickly approaching. **This funding amount is limited to FY25, and all purchases must be made by June 30, 2025, and included in your fourth quarter SER reimbursement that is due between July 1, 2025 and July 15, 2025.**

On behalf of CACJ, thank you for your dedication. We know that this funding allocation will help each accountability court to provide substance abuse, mental health, and other crucial services to all that qualify to participate in the program.