



Administrative Services Committee

Meeting Date: 8/29/2023

Emergency - Probation Office Roof Replacement

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| Department: | Central Services Department |
| Presenter: | Ron Lampkin |
| Caption: | Receive as information the emergency request for the replacement of the membrane roof system at the Probation Office in the amount of \$80,000.00 by Hixon's Roofing. |
| Background: | Due to recent severe weather, several leaks were detected at the Probation Office. These leaks are persistently creating interior issues and water damage. After an assessment of the roof was performed, it was found that the membrane roof system will require replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure. |
| Analysis: | Hixon's Roofing will perform the replacement of the membrane roof system. |
| Financial Impact: | \$80,000.00; Capital GL: 272-01-6210 / 54.13120 |
| Alternatives: | A – Receive as information B – Do not receive as information |
| Recommendation: | Receive as information the emergency request for the replacement of the membrane roof system at the Probation Office in the amount of \$80,000.00 by Hixon's Roofing. |
| Funds are available in the following accounts: | \$80,000.00; Capital GL: 272-01-6210 / 54.13120 |