



Administrative Services Committee

Meeting Date: December 19, 2023

Central Services - Fleet Management

Department:	Central Services – Fleet Management
Presenter:	Ron Lampkin
Caption:	Motion to approve a one-year extension of the Augusta Fleet Maintenance Contract for 2024 at a contract cost of \$3,251,745 and noncontract labor cost of \$30.00 per hour and after hour rate of \$50.00 to First Vehicle Services.
Background:	<p>Augusta entered a 3-year fleet maintenance contract for vehicles and equipment, excluding Environmental Services, Fire and Transit Departments. This contract supports more than 56 divisions with over 2,500 vehicles and equipment.</p> <p>Per our current fleet maintenance contract, this agreement may be renewed, expanded and extended by mutual agreement in annual increments, provided that the funds for subject agreement are available and an operating budget is approved by the Augusta Commission and that the Contractor has established a satisfactory record of performance. The first one-year extension to the contract was approved by Commission on April 20, 2021, for FY22 and the second one-year extension was approved by Commission on March 30, 2022, for FY23. The increase in cost from 2023 to this request for extension is \$184,061.</p>
Analysis:	Funds for the continuation of this contract will be requested during the 2024 budget process within the operating budget. The Fleet Management Division consists of 4 in-house employees and cannot service Augusta's fleet adequately without the continuation of outsourced services, identical to those provided by First Vehicle Services.
Financial Impact:	\$3,251,745 Fleet Management 2024 Operating Budget 626016440/52.23113
Alternatives:	(1) Approve the request; (2) Do not approve the request
Recommendation:	Motion to approve a one-year extension of the Augusta Fleet Maintenance Contract for 2024 at a contract cost of \$3,251,745 and noncontract labor cost of \$30.00 per hour and after hour rate of \$50.00 to First Vehicle Services.

**Funds are
available in the
following
accounts:**

N/A

**REVIEWED
AND
APPROVED
BY:**