



INFORMATION TECHNOLOGY

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To: Ms. Geri Sams, Procurement Director

From: Ms. Tameka Allen, Chief Information Officer 

Date: December 14, 2023

Subject: RFP #23-160 Recommendation of Award

The Procurement Department recently advertised RFP #23-160 for a comprehensive Human Resources Information System (HRIS) and Payroll System. Multiple qualified proposers responded to the RFP. A committee including representatives from the Information Technology, Human Resources, and Finance Departments evaluated the proposals provided by each firm.

Following the evaluation process, the committee recommends award of RFP #23-160 to ADP as the most responsive bidder.

We appreciate Procurement's assistance with contract negotiation and coordination of this RFP.

Please let us know if you have any questions.

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