

Lena Bonner

From: Commissioner Sean Frantom
Sent: Thursday, March 28, 2024 6:18 AM
To: Lena Bonner
Cc: Donna Williams; Takiyah A. Douse
Subject: Agenda Item for Tuesday

Ms. Bonner,

Please add the following agenda item to the agenda -

Motion to complete an audit in 90 days on the Parks & Rec Dept for 2021-2023 in the following areas:

- Lake Olmstead detail expenditures and ledger codes
- All Community Centers list of user groups and the dollar amount taken in with each group
- River Walk Expenditures from all areas including the additional \$150,000 for Eight Street Bulkhead
- All Vendor Expenditures and the jobs they performed including consultants, lawn services, etc.
- All park expenditures broken down by the park with the ledger codes (including Fleming Park)
- All Hotel stays with locations by all employees in the department
- Candle Light Jazz money totals for each date and how the money was collected and used
- IT department review of any deleted files for the department that are personnel or financial
- Review all contracts of \$25,000 or less for department head signature on the document

Plus, bring back recommendations of what we can make automated vs. paper (Ex. green notebook situation).

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