



ADMINISTRATIVE SERVICES COMMITTEE MNUTES

Commission Chamber

Tuesday, September 30, 2025

1:05 PM

PRESENT:

Commissioner Brandon Garrett, Chairman

Commissioner Tina Slendak, Vice Chair

Commissioner Don Clark, Member

Commissioner Tony Lewis, Member

Mayor Garnett Johnson

Commissioner Francine Scott

Commissioner Jordan Johnson

Commissioner Stacy Pulliam

Commissioner Catherine Rice

ADMINISTRATIVE SERVICES

1. Dr. Gayla S. Keese, PhD, relative to The Charter Review Process Deserves Better: Holding Our Consultants Accountable.

Motion to receive the report and forward to UGA-Carl Vinson Institute of Government.

**Motion made by Lewis and seconded by Garrett
Voting Yea: Lewis, Garrett, Slendak, Clark**

Motion carried 4-0

2. Motion to create workshop to discuss protected class and current ban the box policy. **(Requested by Commissioner Jordan Johnson)**

Motion to approve

**Motion made by Lewis and seconded by Garrett
Voting Yea: Lewis, Garrett, Slendak, Clark**

Motion carried 4-0

3. Motion to approve Housing and Community Development Department's (HCD's) to provide HOME funding to assist low to moderate income homebuyer with gap financing, down payment

and closing cost to purchase homes through the Homebuyer Subsidy Program in the amount of \$40K.

Motion to approve

**Motion made by Slendak and seconded by Lewis
Voting Yea: Lewis, Garrett, Slendak, Clark**

Motion carried 4-0

4. Receive as information an update on upcoming organizational development initiatives.

Received as information without objection

5. Receive as information an update on Standard Operating Procedures (SOPs) in Augusta departments.

Received as information without objection

6. Have Administrator provide a list with completion date, of all outstanding task that the Commission directed a 30 + day report be brought back to the body. Examples would be Lot Maintenance, SOP updates, etc. **(Requested by Commissioner Stacy Pulliam)**

Received as information without objection

7. Motion to **approve** the minutes of the September 9, 2025 Administrative Services Committee Meeting.

Motion to approve

**Motion made by Slendak and seconded by Lewis
Voting Yea: Lewis, Garrett, Slendak, Clark**

Motion carried 4-0

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