



Goodwyn Mills Cawood

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March 7, 2025

Mr. Wes Byne, PE
Director
Augusta Utilities Department
452 Walker Street, Suite 200
Augusta, GA 30901
VIA: Email

**Re: JB Messerly WPCP – Auxiliary Pump
Proposal/Letter Agreement to Prepare Engineering Report**

Dear Mr. Byne,

Goodwyn, Mills and Cawood (GMC) proposes to provide engineering services for the Augusta Utilities Department (AUD) to prepare a report defining the purpose and operational characteristics of the Auxiliary Diesel-Powered Pump currently installed downstream of the existing Primary Grit Removal System at the JB Messerly Water Pollution Control Facility on Doug Barnard Parkway.

SCOPE OF WORK

The Consultant shall:

1. Conduct a kickoff meeting to define and clarify AUD's requirements for the Project, and discuss schedule, milestones, available data, and additional information needed to execute the project.
2. Review DMR's and Equipment Data Sheets (provided by AUD) to determine the operational characteristic and performance of the existing pump equipment.
3. Advise AUD of any need to provide additional data or services outside the Consultant's scope.
4. Make up to two visits to the project site with AUD to review project facilities or conditions.
5. Prepare an engineering report for submittal to GAEPD outlining the purpose and operational characteristics of the Auxiliary Diesel-Powered Pump System. The engineering report is expected to include:
 - a. Description of the existing equipment,
 - b. Explanation of why the pump is required,
 - c. Discussion of Standard Operating Procedures (SOP) to define when the pump is operated and its effect on plant performance, and
 - d. Supporting data verifying the impact of pump operation on plant effluent quality.

Assumptions:

The following items and services are not included as part of this Scope of Services but can be included as an additional service if requested:

1. Major revisions to the engineering report required by GAEPD comments following their review of the engineering report.



SCHEDULE

GMC is available to begin work immediately upon acceptance of this proposal and will complete Engineering Report within **sixty (60) days** from receiving notice to proceed from AUD.

PROJECT FEES

The fee for this work is **\$35,400**. Reimbursable expenses have been included in the total amount. Invoicing for the project will be submitted to AUD on a monthly basis as the work progresses. Extra Services, if ordered by AUD will be billed on a time and material (T&M) basis in accordance with GMC's current Standard Rate and Fee Schedule in effect at the time of the services. The 2025 Standard Rate and Fee Schedule is included for your reference.

Sincerely,

GOODWYN, MILLS & CAWOOD, INC.

A handwritten signature in blue ink that reads 'Marvin Pierre'.

Marvin Pierre, PE
Senior Project Manager

Encl 2025 Standard Rate and Fee Schedule



2025
Standard Rate and Fee Schedule

Standard Hourly Rates

Executive Vice President	\$ 305.00
Senior Vice President	\$ 285.00
Vice President	\$ 265.00
Senior Professional (Architect, Engineer Regional Technical Leader, Surveyor, Interior Design, Scientist, Project Manager)	\$ 260.00
Professional III (Architect, Engineer Design Manager, Surveyor, Interior Design, Scientist, Project Manager)	\$ 240.00
Professional II (Architect, Engineer State Technical Leader, Surveyor, Interior Design, Scientist, Project Manager)	\$ 220.00
Professional I (Architect, Engineer Design Coordinator, Surveyor, Interior Design, Scientist, Project Manager)	\$ 200.00
Senior Professional Staff (Architect, Project Engineer, Interior Design, Scientist, Assistant Project Manager)	\$ 165.00
Professional Staff III (Architect, Project Professional, Interior Design, Scientist)	\$ 150.00
Professional Staff II (Architect, Staff Professional, Interior Design, Scientist)	\$ 135.00
Professional Staff I (Architect, Interior Design, Scientist)	\$ 120.00
Senior Technical (Technical Spec., Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 165.00
Technical III (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 150.00
Technical II (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 125.00
Technical I (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 100.00
Intern II (Architecture, Engineering, Survey, Interior Design, Environmental Sciences)	\$ 90.00
Intern I (Architecture, Engineering, Survey, Interior Design, Environmental Sciences)	\$ 75.00
Executive Administrative Assistant	\$ 120.00
Administrative Assistant II	\$ 100.00
Administrative Assistant I	\$ 80.00
Field Survey:	
Survey Crew (four-man survey crew)	\$ 350.00
Survey Crew (three-man survey crew)	\$ 280.00
Survey Crew (two-man survey crew)	\$ 210.00
Field Tech III	\$ 120.00
Field Tech II	\$ 95.00
Field Tech I	\$ 75.00

Reimbursable Expenses

Travel Expenses	
Vehicle Transport	\$0.70 per mile
Travel/ Meals/ Lodging	Cost
Other Out-of-Pocket Expenses	Cost plus ten percent
Sub-Consultant/ Sub-Contractors	Cost plus five percent
Sub-Consultant/Sub-Contractors reimbursable expenses	Cost plus five percent
Printing & Shipping	
Out of house reprographic services	Cost plus ten percent
In-House B&W reprographic services (small format)	\$0.10/ sheet (8.5 x 11)
	\$0.15/ sheet (11 x 17)
In-House Color reprographic services (small format)	\$0.10/ sheet (8.5 x 11)
	\$0.15/ sheet (11 x 17)
In-House B&W reprographic services (large format)	\$0.15/ sf
In-House Color reprographic services (large format)	\$0.20/ sf
GPS equipment	\$250.00 per day