



Office of the Administrator

Tameka Allen
Administrator

DATE: February 25, 2026
TO: Mr. Andy Penick, Procurement Director
FROM: Ms. Tameka Allen, Administrator
SUBJECT: Emergency Procurement of Professional Services for HUD Programs

In accordance with §1-10-57 Emergency Procurements, we request your approval to proceed with the emergency procurement of professional management and administrative services, at a monthly cost of \$8,750 to BluLynx Solutions, to support the Housing and Community Development Department (HCD).

To address ongoing compliance challenges with U.S. Department of Housing and Urban Development (HUD) programs, Augusta consulted with regional HUD officials for guidance. HUD officials recommended BluLynx Solutions based on their successful track records in Cobb County, Georgia. The Administrator vetted the firm's performance with the Cobb County Manager and negotiated a scope of services to provide immediate intervention.

The Administrator's Office is requesting to move forward with this as an emergency procurement due to the risk of financial loss and non-compliance with federal programs. These concerns have been exacerbated by the recent resignation of the HCD Fiscal Officer.

Feel free to contact me with any questions or concerns.

TA/nd