



Administrative Services Committee Meeting

Meeting Date: June 23, 2026

E-Procurement Software – Cooperative Procurement Purchase

Department:	Procurement Department & Information Technology
Presenter:	Andy Penick, Director
Caption:	Motion to approve Procurement Department to enter into a Cooperative Agreement with Carahsoft Technology Corp. for the BidNet Direct by SOVRA E-Procurement Software in the initial amount of \$69,000. Award is contingent upon receipt of signed agreement and associated documents.
Background:	<p>Augusta’s current procurement processes rely heavily on manual, labor-intensive, paper-based workflows for bid solicitations, evaluation, award and contract management. The process is old, slow and outdated.</p> <p>To modernize procurement operations and improve service delivery, the Procurement Department seeks to transition to an E-Procurement cloud-based platform. The proposed system will help automate and streamline key procurement functions, including solicitation development, posting, vendor registration, electronic bid and proposal submission, evaluation workflows, contract management and reporting capabilities.</p>
Analysis:	Procurement issued a Request for Information RFI #25-214 for E-Procurement System with multiple responses. After reviewing the responses, Procurement narrowed down four of the most promising solutions. Then, in conjunction with the IT Department, engaged in multiple rounds of demonstrations and negotiations determined that Cobb County, Government’s contract for BidNet by SOVRA to be the best result in terms of functionality and cost for Augusta.
Financial Impact:	<p>The first year will be funded with Capital Funds, with following years from Procurement’s General Fund, as follows</p> <p>First Year: \$69,000.00 Second Year: \$51,450.00 Third Year: \$54,022.50</p>
Alternatives:	To deny.
Recommendation:	Approve the purchase of the BidNet E-Procurement Software Solution
Funds are available in the following accounts:	272016410/5424120
<u>REVIEWED AND APPROVED BY:</u>	N/A