



**LETTER OF INTENT TO PURCHASE VEHICLE FROM AKINS FORD DODGE**

This letter of intent dated, **June 10, 2026**, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase two vehicles for the below listed Departments, utilizing:

**Statewide Contract Number: 99999-001-SPD0000218**

The specific specifications and pricing information for this purchase is attached.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Akins Ford Dodge (Attn: Savanna Waters)  
220 W. May Street, Widner, GA 30680
3. **Vehicles Total Purchase Price:** \$91,242.00
4. **Source:** Georgia Statewide Contract Number: **99999-001-SPD0000218**

Vehicles to be purchased and Departments to receive vehicles:

# of Vehicles	Department	Vehicle	Price
One (1)	Central Svc Construction	2026 Ford Cargo Van	\$58,483.00
One (1)	Recreation	2026 Ford Maverick	\$32,759.00

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Sincerely,

Andy Penick, CPSM, GCPM, GCPA, MBA  
Director of Procurement

Attachments: Vehicle Purchase Price /Specifications/Quotes



# Central Services Department

Horace Green, Director  
LaQuona Porter, Fleet Manager

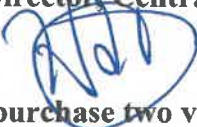
Fleet Management  
1568-C Broad Street  
Augusta GA 30904  
Phone: (706) 821-2892

## MEMORANDUM

JUN 2 '26 PM 4:35

**TO:** Andy Penick, Director, Procurement Director

**FROM:** Horace Green, Director, Central Services Director

**DATE:** June 1, 2026 

**SUBJECT:** Request LOI to purchase two vehicles for the various Departments

Central Services-Fleet Management requests LOI to purchase two vehicles for various departments. Fleet staff located two suitable vehicles on statewide contract holder Akins Ford Dodge vehicle lot. The statewide contract number is 9999-001-SPD0000218.

Department	Current Asset	New Asset	Akins Ford Dodge	Funding
Central Services – Construction	204337, 05 Ford E150 Van (sold)	2026 Ford Cargo Van	\$58,483.00	Fleet Capital
Recreation	994446, 01 Ford Ranger (sold)	2026 Ford Maverick	\$32,759.00	Fleet Capital

Akins Dodge Ford is holding the two vehicles until the Augusta Commission has approved the orders. Once approved, Fleet Management will acquire the purchase order and submit it to the vendor for delivery of the asset purchases.

220 W. May St  
Winder, GA 30680



Phone 770-867-9136  
Fax 770-868-5219

Date: 5/27/2026

AUGUSTA GEORGIA

SWC# 99999-001-SPD0000218

Quoted By: Savanna Waters

QUOTE DATE	QTY	Description	AMOUNT	Pmts	Balance Due
5/27/2026		TRANSIT CARGO HIGH ROOF EXTENDED LENGTH RWD TKA73017	\$54,826.00		
		WEATHER GUARD ADJUSTABLE 60IN AND 44IN SHELVING WEATHER GUARD BULKHEAD AMBER LIGHTS 2 FRONT, 2 REAR WINDOW TINT, FIRE EXTINGUISHER	3,507.00		
		DELIVERY	150.00		
Current		30 Days		AMOUNT DUE	
60 Days		90 Days		<b>\$58,483.00</b>	

220 W. May St  
Winder, GA 30680



Phone 770-867-9136  
Fax 770-868-5219




Date: 5/28/2026

AUGUSTA GEORGIA

Quoted By: Savanna Waters


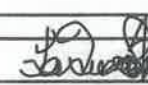

QUOTE DATE	QTY	Description	AMOUNT	Pmts	Balance Due
5/28/2026		FORD MAVERICK XL AWD TRA82691	\$31,689.00		
		WHELEN MINI BAR, FIRE EXTINGUISHER, TINT FRONT 2 WINDOWS	\$ 920.00		
		DELIVERY	150.00		
Current		30 Days		AMOUNT DUE	
60 Days		90 Days		<b>\$32,759.00</b>	

**Central Services Department - Fleet Management Division  
Replacement Evaluation Form**

Asset Information		
Department Name:	Recreation <span style="float: right;">Date: 4-Sep-24</span>	
Org Key:	101-06-1110	
Vehicle Description:	01 Ford Ranger <span style="float: right;">Asset Number: 994446</span>	
Assigned Use:	The vehicle was assigned to Recreation and Parks that provides daily travel to and from parks.	
Signature of Director/Elected Official:		
Name of Director/Elected Official:	Alphonza Williams - Deputy Director	
Purchase Date:	8/9/2001	
Purchase Price:	\$17,085.32	
Current Mileage:	118,012 <span style="float: right;">N/A</span>	
Current Hours:		
Replacement Criteria Scoring		
	Score	Details
Miles/Hours	12	118,012 miles
Type of Service	3	
M&R Cost	3	71% OR \$12,198.04
Reliability	5	Repairs needed \$6,380
Condition	3	
<b>Total Score</b>	<b>26</b>	
<b>Fleet Manager Recommendation:</b>		
<p>The vehicle needs repairs valuing \$6,380. Fleet Management recommends replacement of this vehicle as it is no longer economically feasible to continue repairing a deteriorating asset. The Department has deemed that this vehicle is in need of replacement to ensure the safety of the city employees providing the quality services. This will support the GREEN AUGUSTA initiative with the sell of Ford Rangers.</p>		
Planned Replacement Year:	2024	
Funding Source:	Fleet Capital	
Fleet Manager Approval:		
Name of Fleet Manager:	Laquana C. Sanderson, Fleet Manager	
Central Services Director Approval:		

Name of Director: Ron Lampkin, Interim Central Services Director

**Central Services Department - Fleet Management Division  
Replacement Evaluation Form**

Asset Information																						
Department Name: <u>Central Servces - FM</u>	Date: <u>4/21/2025</u>																					
Org Key: <u>101-01-6420</u>																						
Vehicle Description: <u>05 Ford E350</u>	Asset Number: <u>204337</u>																					
Assigned Use:	<u>Used by the painter to transport supplies and materials to varous jobsites.</u>																					
Signature of Director/Elected Official: 																						
Name of Director/Elected Official: <u>Ron O. Lampkin</u>																						
Purchase Date: <u>1/24/2005</u>																						
Purchase Price: <u>\$15,297.00</u>																						
Current Mileage: <u>139,740</u>	<u>N/A</u>																					
	Current Hours: _____																					
Replacement Criteria Scoring																						
	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 10%; text-align: center;">Score</th> <th style="width: 60%; text-align: center;">Details</th> </tr> </thead> <tbody> <tr> <td>Miles/Hours</td> <td style="text-align: center;">14</td> <td>_____</td> </tr> <tr> <td>Type of Service</td> <td style="text-align: center;">3</td> <td>_____</td> </tr> <tr> <td>M&amp;R Cost</td> <td style="text-align: center;">3</td> <td style="text-align: center;">85% or \$13,038.75</td> </tr> <tr> <td>Reliability</td> <td style="text-align: center;">4</td> <td>_____</td> </tr> <tr> <td>Condition</td> <td style="text-align: center;">4</td> <td style="text-align: center;">Age, wear and tear</td> </tr> <tr> <td><b>Total Score</b></td> <td style="text-align: center;"><b>28</b></td> <td>_____</td> </tr> </tbody> </table>		Score	Details	Miles/Hours	14	_____	Type of Service	3	_____	M&R Cost	3	85% or \$13,038.75	Reliability	4	_____	Condition	4	Age, wear and tear	<b>Total Score</b>	<b>28</b>	_____
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Reliability	4	_____																				
Condition	4	Age, wear and tear																				
<b>Total Score</b>	<b>28</b>	_____																				
Fleet Manager Recommendation:																						
<p>Fleet Management recommends disposal due to the excessive wear and tear that is affecting the reliability and performance of the vehicle. Year to date, the total expenditure on repairs and maintenance has reached approximately 85% of the vehicle's original cost. Due to this vehicle no longer being cost-effective the van has been replaced with the Procurment van, assest #208121.</p>																						
Planned Replacement Year: _____																						
Funding Source: _____																						
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