AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month - 2:00 p.m. Committee meetings: Second and last Tuesdays of each month - 1:00 p.m. Commission/Committee: (Please check one and insert meeting date) Date of Meeting 5 Commission Date of Meeting Public Safety Committee Public Services Committee Date of Meeting Administrative Services Committee Date of Meeting Date of Meeting **Engineering Services Committee** Date of Meeting Finance Committee Contact Information for Individual/Presenter Making the Request: Address: 534 Telephone Number: Fax Number: E-Mail Address: Caption/Topic of Discussion to be placed on the Agenda: Please send this request form to the following address: Telephone Number: 706-821-1820 Ms. Lena J. Bonner 706-821-1838 Fax Number: Clerk of Commission Suite 220 Municipal Building E-Mail Address: lbonner@augustaga.gov nmcfarley@augustaga.gov 535 Telfair Street

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Augusta, GA 30901