

# HUSSEY GAY BELL

Established 1958

April 11, 2025

June Hamal  
Associate Director, Construction and Program Delivery  
Augusta Engineering Department  
452 Walker Street, Suite 110  
Augusta, Georgia 30901

## VIA E-mail

RE: Additional Services Fee Request  
PI #0011382 Broad St. Improvements – Parking Reconfiguration

Dr. Malik:

This letter is in response to Augusta Engineering Department's (AED) request for Hussey Gay Bell (HGB) to provide fees associated with the Broad St. Improvements Project for Parking Reconfiguration. HGB is proposing to provide professional design services (plan updates associated with reconfigured parking) for the Broad Street Roadway and Broad Street Streetscape Improvements in downtown Augusta Georgia in accordance with the previously completed PI 0011382 construction documents and with the Scope of Services described below.

## Scope of Services

HGB proposes the following Scope of Services related to the above noted project. These Services fall into the following category:

1. Construction Phase Services – Displays/Exhibits for Presentation to Stakeholders
2. Construction Phase Services – Use on Construction revision sheets

## Additional Services

HGB expects that some additional work may need to be completed above and beyond what is listed above in the tasks outlined in Scope of Services. This work, when authorized by the Client, can be completed either based upon an agreed upon lump sum fee or by utilizing our standard hourly rates.

## Project Understandings, Assumptions, and Exclusions

The following excluded services can be provided as an additional service with an appropriate adjustment in fees.

1. Survey services
2. Revisions or updates to the contract documents because of Value Engineering (VE) efforts and/or Owner-driven design changes.
3. Services resulting from significant changes in general scope or character of the project or its design, particularly those resulting from differing field conditions discovered during construction (such as, but not limited to, soil conditions, environmental issues, vaults, etc.)

## Time of Performance

3100 Breckinridge Boulevard, Building 300 • Duluth, Georgia 30096 • 770.923.1600 • husseygaybell.com

HGB is prepared to begin work immediately upon receipt of a signed professional services agreement or written authorization to proceed.

#### **Client's Responsibilities**

HGB strives to work closely with our clients. For the project team to function efficiently, certain information is needed to be provided by the Client and other interested stakeholders in a timely manner. These items and responsibilities are noted below.

1. Provide information as required to support development of HGB's scope, as required in the project agreement for services.
2. Provide single point of contact for project coordination purposes.
3. Coordination of stakeholder meetings.

#### **Deliverables**

Several deliverables will be produced as part of the basic professional services. The following is a list of documents that will be produced as a part of this effort.

1. Construction phase deliverables are limited to Use on Construction revision sheets.

#### **Compensation**

The compensation to be paid to HGB for providing the requested additional services is the professional services fee of Seventy Six Thousand One Hundred Dollars (\$76,100.00).

#### **FEE SUMMARY TABLE:**

Construction Administration – Parking Reconfiguration (Additional Services)	\$76,100.00
<b>TOTAL ADDITIONAL FEE:</b>	<b>\$76,100.00</b>

You can contact me with any questions or concerns at [cparker@husseygaybell.com](mailto:cparker@husseygaybell.com) or at 770-923-1600.

Sincerely,



Clint V. Parker, PE, PMP  
Project Manager  
Hussey Gay Bell

Attachments – Additional Services Fee Cost Proposal

Augusta Engineering and Environmental Services Department

**COST PROPOSAL**

Proj. No.:  
 PI No.: **N/A**  
 Prime: **Hussey Gay Bell**  
 Date: **11-Apr-2025** ▼ Select Firm from Pulldown, Uses List on Project Tab

Project: **Broad St. Parking Reconfiguration**  
 County: **Richmond**  
 Contract Type: **Hourly NTE**  
 Fixed Fee %:  
 Master Contract: **TBD**  
 Contract Expiration: **TBD**  
 Task Order No: **TBD**

Discipline: **Hussey Gay Bell**  
**Roadway Design**

**Hours & Cost Estimate**

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Phase	Description	Assumptions / Notes	Total Hours	Total Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @	FCCM @	
		TOTALS ==>	228	\$ 76,100.00	\$ 40,000.00	\$ -	\$ 36,100.00	\$ 36,100.00	\$ -	\$ -	
7	Plan Revisions for Parking updates along Broad St. (15th to 5th)	Includes streetscape revisions (landscape plans and details)	228	\$ 76,100.00	\$ 40,000.00	\$ -	\$ 36,100.00	\$ 36,100.00	\$ -	\$ -	

**Phase Level Summary - Labor**

▼ Enter Employees Current Direct Labor Hourly Rate EXCLUDING ESCALATION

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

Phase	Description	Total	Project Principal	Engineer V	Engineer IV	Engineer III	Engineer II	Registered Land Surveyor	Survey Crew	Technician III	Survey Technician
			\$205.00	\$185.00	\$170.00	\$155.00	\$150.00	\$100.00	\$165.00	\$120.00	\$115.00
	TOTALS ==>	228	-	40	8	164	-	-	-	16	-
7	Plan Revisions for Parking updates along Broad St. (15th to 5th)	228	-	40	8	164	-	-	-	16	-

Augusta Engineering and Environmental Services Department

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**Phase Level Summary - Other Direct Costs**

				Other Direct Costs								
Phase	Description		Total Other Direct Costs	Express/Mail /Courier	Lodging	Meals	Mileage	Parking	Reproduction /Printing	Car Rental	Traffic Engineering Sub Parking Study	Landscape Architect - Streetscape Revisions
	<b>TOTALS ==&gt;</b>		<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
7	Plan Revisions for Parking updates along Broad St. (15th to 5th)		\$ 40,000									\$ 40,000

**Hours by Task**

			Total Hours	Project Principal	Engineer V	Engineer IV	Engineer III	Engineer II	Registered Land Surveyor	Survey Crew	Technician III	Survey Technician
7	Plan Revisions for Parking updates along Broad St. (15th to 5th)	Assumptions / Notes	228	-	40	8	164	-	-	-	16	-
	Revise parking along Broad St. from 15th to 5th Street		76		16		60					
	Revise Cross Sections		56		8	8	40					
	Revise Landscape Plans	See Direct Costs Section	-									
	Revise Quantities		48		8		40					
	Prepare "Use on Construction" Sheets		48		8		24				16	
			-									
			-									
			-		-							
			-									
			-									