

MEMORANDUM

To: Major Chester Huffman, Richmond County Sheriff's Office

From: Andy Penick, Director

Date: August 3, 2026

Subject: Best Value Analysis for the Recommendation of Award Memo regarding the Invitation to Bid #26-400 Fire Alarm System Replacement for the Charles B. Webster Detention Center.

Major Chester Huffman,

I am in receipt of your Memo recommending the award of ITB# 26-400 to Basesix Systems LLC, located at 2053 Franklin Way SE, Marietta, GA 30067, for the sum of five hundred, thirty-eight thousand, one dollar and no/100 (\$538,001.00).

After reviewing Augusta-Richmond County, Georgia, Code of Ordinances, Chapter 10, Article 1, General Provisions and Definitions, Sec. 1-10-7. Value Analysis. I concur that there is sufficient evidence that the Sheriff's Office recommendation to be the Best Value for the intended use, because of the continuity, uniformity, and ease of integration with the current Honeywell Notifier Fire Alarm System, and that this complies with Ordinance 1-10-7 as stated below.

- (a) *Purpose.* A significant portion of the Augusta, Georgia Annual Budget is committed each year to various purchase contracts such as raw materials, equipment, equipment parts or components, general supplies, and professional and non-professional services. Therefore, it is essential that maximum value be obtained for every public tax dollar spent. A proven technique for obtaining this goal is value analysis.
- (b) *Definition of value analysis.* Value analysis is the organized and systematic study of every element of cost in a part, material, or service to make certain it fulfills its function at the best value. It employs techniques which identify the functions the user wants from a product or service; establishes by comparison the appropriate cost for each function; then, it causes the required knowledge, creativity; and initiative to be used to provide each function for that cost.
- (c) *Application of value analysis to the procurement process.* Value analysis is a study of function and the value of any service, material, or product established by the minimum cost of other available alternatives, materials, products, or services that will perform the same function. To achieve high value, emphasis must be placed on obtaining high use value at low cost.

Andy Penick