



Compliance Department

**Phyllis Johnson
Compliance Director**

MEMORANDUM

To: Wes Byne, Director, Utilities Department
Geri Sams, Director, Procurement Department

From: Phyllis Johnson, Director, Compliance Department *PJ*

Date: April 22, 2024

Subject: Bid Item # 24-138A – Highland Ave Water Treatment Plant Roof Repairs

☒ This Bidder/Officer **IS** eligible for award. ☐ This Bidder/Officer **IS NOT** eligible for award.

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/officer, **Justice & Son, LLC**. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for Bid Item # 24-138A – Highland Ave Water Treatment Plant Roof Repairs for Augusta, Georgia, is 2%. The bidder/officer has committed to a minimum of 2% and did submit the required forms and is responsive and has satisfied good faith efforts.

Note: The bidder/officer provided sufficient documentation to support the GFE. The firm has satisfied and met the burden of proof of its GFE.

The bidder/officer is eligible for award.

Should this bidder/officer be selected for this bid, upon award, the Compliance Department will monitor the Contractor monthly to ensure that they meet or exceed their committed goal for this project.

Should you have questions, please contact me at (706) 826-1325.

COMPLIANCE DEPARTMENT
535 Telfair Street Suite 530 Augusta, GA 30901
(706) 821-2406 Fax (706) 821-4228
WWW.AUGUSTA.GOV




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☐ This Bidder/Offeror IS eligible for award. ☒ This Bidder/Offeror IS NOT eligible for award.

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, **ACR Commercial Roofing**. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Bid Item # 24-138A – Highland Ave Water Treatment Plant Roof Repairs for Augusta, Georgia, is 2%. The bidder/offeror has not met the minimum participation and has approximately 0% utilization. In addition, the bidder/offeror did not meet the burden of proof in support of its Good Faith Effort (GFE) and is, therefore, non-responsive.

Note: The Utilities department identified "equipment removal, roof removal, and hauling" as scopes of work available on this project for LSBs. The bidder/offeror provided the GFE form listing some of ARC's certified LSBs; however, the firm did not submit any documentation in support of the GFE. The GFE form specifically instructs "Supporting documentation of the contact (i.e., emails, phone logs, letters, newspaper ads, etc.) must accompany this form." These instructions are given during the pre-bid meeting. Additionally, upon review of the GFE form, the bidder/offeror indicated on the form the result of the contacts as "T.B.D", again, specific instruction are provided regarding the documentation necessary to accurately determine GFE.

The bidder/offeror is non-compliant with the Local Small Business Opportunity Program; therefore, this bidder is not eligible for award.

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☐ This Bidder/Offeror **IS** eligible for award. ☒ This Bidder/Offeror **IS NOT** eligible for award.

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, **Thomson Roofing & Metal Company**. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Bid Item # 24-138A – Highland Ave Water Treatment Plant Roof Repairs for Augusta, Georgia, is 2%. The bidder/offeror has not met the minimum participation and has approximately 0% utilization. In addition, the bidder/offeror did not meet the burden of proof in support of its Good Faith Effort (GFE) and is, therefore, non-responsive.

Note: The Utilities department identified "equipment removal, roof removal, and hauling" as scopes of work available on this project for LSBs. The bidder/offeror provided the Letter of Intent (LOI) indicating their intent to "100% self-perform". Section 1-10-129 Subsection 10 of the LSBOP Ordinance; specifically states, "Self-performance does not exempt Bidders from the LSBOP requirements unless the self-performer is a qualified and registered local small business..."

The bidder/offeror provided the GFE form listing only two (2) of ARC's certified LSBs; however, the documentation in support of the GFE indicates an email was sent on Friday, April 5th. There is no documentation or indication of any follow up after April 5th. The GFE form specifically instructs "Supporting documentation of the contact (i.e., emails, phone logs, letters, newspaper ads, etc.) must accompany this form." These instructions are given during the pre-bid meeting.

The bidder/offeror is non-compliant with the Local Small Business Opportunity Program; therefore, this bidder is not eligible for award.

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This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, **U.S. Coating Specialists, LLC**. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Bid Item # 24-138A – Highland Ave Water Treatment Plant Roof Repairs for Augusta, Georgia, is 2%. The bidder/offeror has not met the minimum participation and has approximately 0% utilization. In addition, the bidder/offeror did not meet the burden of proof in support of its Good Faith Effort (GFE) and is, therefore, non-responsive.

Note: The Utilities department identified "equipment removal, roof removal, and hauling" as scopes of work available on this project for registered LSBs. The bidder/offeror provided the Letter of Intent (LOI) indicating their intent to "100% self-perform". Section 1-10-129 Subsection 10 of the LSBOP Ordinance; specifically states, "Self-performance does not exempt Bidders from the LSBOP requirements unless the self-performer is a qualified and registered local small business...."

The bidder/offeror provided the GFE form listing some of ARC's certified LSBs; however, the firm did not give the LSBs the minimum 5-day notice in requesting their quote as required in Section 1-10-125 Subsection (b)(ix) of the LSBOP Ordinance. The email documentation provided by the bidder/offeror is dated Monday, April 15th; however, the bids were due on Wednesday, April 17th providing only a 2-day notice of request. "Supporting documentation of the contact (i.e., emails, phone logs, letters, newspaper ads, etc.) must accompany this form." These instructions are given during the pre-bid meeting.

The bidder/offeror is non-compliant with the Local Small Business Opportunity Program; therefore, this bidder is not eligible for award.

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