



# Central Services Department

Horace Green, Director 2760 Peach Orchard Road, Augusta, GA 30906  
Maria Rivera-Rivera, Deputy Director (706) 828-7174 Phone (706) 796-5077 Fax

## MEMORANDUM

**TO:** Andy Penick, Director, Procurement Department  
**FROM:** Horace Green, Director, Central Services Department  
**DATE:** May 19th, 2026  
**SUBJECT:** Emergency Memo – Lawyers Office Sewage Line

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In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at the Lawyers Office for the sewage line replacement.


The sewer piping at the Law Office facility is currently backing up. A camera inspection was conducted to assess the issue, and the inspection revealed outdated lines, heavy scale buildup, and a backfall. As a result, the bathrooms at this location are currently out of order until the issue can be resolved. Please process a purchase order for Avrett Company in the amount of \$34,780.00 for the replacement of the sewage line.

If you have any questions or concerns, please contact the Central Services Department.

HG/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA  
PURCHASING DEPARTMENT**

**REQUISITION**

**DEPARTMENT NAME:** Central Services Department  
**DEPARTMENT NUMBER:** 272016210/5425210  
**DEPARTMENT HEAD:** 

**REQUISITION:**  
**REQUISITION DATE:** 5/19/26  
**PURCHASE ORDER NUMBER:**  
**PURCHASE ORDER DATE:**

VENDOR		NAME OF BIDDER	NAME OF BIDDER	NAME OF BIDDER
PHONE NUMBER	706-796-0200	Avrett Plumbing Services		
QUOTED BY				

ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	MOBILIZE ALL NECESSARY EQUIPMENT, MATERIALS, ANAD LABOR TO DEMO ASPHALT IN THE ROAD AREA BEHIND THE BUILDING. INSTALL 142' OF 4" PVC, TO RECONNECT TO EXISTING LATERALS CONNECTED TO BUILDING. EXISTING CAST IRON SANITARY SEWER LINE IS OUTDATED WITH HEAVY SCALE BUILDUP	1	\$ 34,780.00	\$ 34,780.00				
2								
3								
4								
5								
6	EMERGENCY- Lawyers Office Sewage Line							
7	Proposal Date: 5.14.26							
8	Funding is available in the following accounts: 272016210/5425210							
9								
10								
11								
12								
<b>TOTAL BID</b>			<b>\$</b>	<b>34,780.00</b>				
<b>SHIPPING CHARGES</b>								
<b>DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER</b>								

The Avrett Company, Inc. is not responsible for any repairs due to unforeseen circumstances that are outside the scope of work. Any additional repairs are to be communicated and quoted at that time. The Avrett Company, Inc. is not responsible for any conditions known or unknown that impede that completion of the above-mentioned Scope of Work. The Avrett Company, Inc. is not responsible for damage to and/or replacement of including to any concrete, landscape, existing fixtures, sheetrock, underground utilities, etc.

**Exclusions:**

**Cost: \$34,780**

Existing cast iron sanitary sewer line is outdated with heavy scale buildup and has backfall approximately 30' with channel rot on bottom of pipe.

The Avrett Company, Inc. will install approx. 142' of 4" pvc, reconnect to existing laterals connected to building, reconnect to existing tap at Greene Street and provide backfill repair, concrete and asphalt to be removed by The Avrett Company, Inc.

The Avrett Company, Inc. will mobilize all necessary equipment, materials, and labor to 535 Telfair Street in Augusta GA to demo asphalt in the road area behind the building and also concrete area in front of the building to hydro-excavate and remove existing 142' of 4" cast iron pipe that runs along side of building from rear to front and connects to city tap on the sanitary sewer line.

**Scope of Work:**

Central Services  
2760 Peach Orchard Road  
Bldg. B  
Augusta GA 30906  
[thoward@augustaga.gov](mailto:thoward@augustaga.gov)

May 14, 2026

**PROPOSAL**

PROFESSIONAL PLUMBING SERVICES

**THE AVRETT** CO





THE AVRETT CO.

PROFESSIONAL PLUMBING SERVICES

**General Terms and Conditions:**

- I. **General Conditions:** These general conditions are incorporated by reference into the proposal and are part of the Agreement under which services are to be performed by The Avrett Company, Inc. for the Customer.
- II. **Terms:** The balance will be due net 30 upon completion of the project with restriction or retainage. Interest will be charged at the rate of 1 ½% per month – 18% per year on all balances over 30 days. The customer agrees to pay all attorney's fees, costs and expenses and all court related expenses and costs associated with any effort to collect amounts due under this Agreement.
- III. **Labor:** All labor is figured on straight time.
- IV. **Site Conditions:** Unless specifically addressed above, this proposal does not include repair to any area other than the specified site.
- V. **Change Orders:** Any alteration or deviation from above specification involving extra costs will be communicated to the owner through a written change order. Change orders will be executed without signed / authorized approval from the owner or designee.
- VI. **Insurance:** Workman's Compensation and Public Liability on the above work shall be carried by The Avrett Company, Inc.
- VII. **Indemnification:** The Customer and The Avrett Company, Inc. will each indemnify the other for liability, loss and expenses incurred by the other party resulting from a negligent act or omission in performance of work under this Agreement. If both parties are jointly at fault, each will indemnify the other in proportion to their relation fault. The customer will also indemnify The Avrett Company, Inc. for liability, loss and expense resulting from the Contractor's services if the Contractor is acting at the direction or instruction of the Customer or where the primary cause of damages is due to information provided by the Customer. The Customer agrees to waive all rights of subrogation against The Avrett Company, Inc. arising out of work in this Agreement.
- VIII. **Pre-Existing Conditions:** The Contractor will not be responsible for liability, loss or expense (including damage caused by backup of sewers) where the primary cause of claim or damage is pre-existing conditions including faulty, inadequate, or defective design, construction, maintenance, or repair of property, or contamination of the subsurface where the condition existed prior to the start of The Avrett Company, Inc.'s work.
- IX. **Environmental Conditions:** Any debris at the site is represented to The Avrett Company, Inc. to be non-hazardous requiring no manifesting or special permitting.
- X. **Precedence of Terms:** These conditions shall be included as an integral part of any contract between The Avrett Company, Inc. and the Owner and shall take precedence over any terms of contract or project documents which may be in conflict.



THE AVRETT CO.  
PROFESSIONAL PLUMBING SERVICES

**Acceptance of Proposal**

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**ALL PROPOSALS MUST BE SIGNED AND DATED AND RETURNED TO OFFICE IN ORDER TO SCHEDULE REPAIRS.**

Accepted by: \_\_\_\_\_ (print name, title)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Myana Mahadi

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**From:** Katie Cornelius  
**Sent:** Friday, May 15, 2026 1:10 PM  
**To:** Horace Green; Maria Rivera-Rivera  
**Subject:** FW: Emergency Request - Law Office Sewer Pipe Blockage

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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**From:** Andy Penick <apenick@augustaga.gov>  
**Sent:** Friday, February 13, 2026 4:17 PM  
**To:** Katie Cornelius <KCornelius@augustaga.gov>  
**Subject:** RE: Emergency Request - Law Office Sewer Pipe Blockage

Approved.

Sincerely,

**Andy Penick, CPSM, GCPM, GCPA, MBA**

Director of Procurement  
Augusta, Georgia Government  
535 Telfair Street, Suite 605, Augusta, GA 30901  
Office: (706) 821-4820 | Mobile: (762) 383-9357  
Email [apenick@augustaga.gov](mailto:apenick@augustaga.gov) | [www.augustaga.gov](http://www.augustaga.gov)

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**From:** Katie Cornelius <KCornelius@augustaga.gov>  
**Sent:** Friday, February 13, 2026 3:37 PM  
**To:** Andy Penick <apenick@augustaga.gov>  
**Cc:** Horace Green <hgreen@augustaga.gov>; Maria Rivera-Rivera <MRivera-Rivera@augustaga.gov>; Myana Mahadi <msmahadi@augustaga.gov>; Audrey Sutton <ASutton@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>; Valerie Murray <vmurray@augustaga.gov>  
**Subject:** Emergency Request - Law Office Sewer Pipe Blockage  
**Importance:** High

Good afternoon,

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of a health and operations related emergency at the Law Office.

The sewer piping at the Law Office facility is currently blocked. A camera inspection was conducted to assess the issue, and the inspection revealed significant blockage within the sewer line, as well as bellies and scaling in the piping. As a result, the bathrooms at this location are currently out of order until the issue can be resolved.

We are requesting approval to proceed with contacting Coleman Construction or Avrett Company to respond to this emergency.

Please contact us with any questions or concerns regarding this information.