

Augusta Aviation Commission

Meeting Minutes

September 25, 2025

10:00 a.m.

**Orwen Aviation Commission Chambers
2nd Floor - Terminal Building**

Commissioner Members: Commissioner Ronic West; Commissioner Michael Cioffi;
Commissioner Dan Troutman; Commissioner Marshall McKnight;
Commissioner Wilbert Barrett; Commissioner Dr. Charles Larke;
Commissioner James Germany; Commissioner Randy Sasser;
Commissioner Kay Roland

Staff: Mr. Herbet Judon; Mr. Ken Hinkle; Ms. Catherine Highsmith;
Mr. Robert Kerr – Staff Attorney; Ms. Elizabeth Giles;
Ms. Risa Bingham; Chief Richard Beal; Ms. LaRondra Starks;
Mr. Tyler Good; Mr. Greg Larsen; Ms. Jennifer Humphrey;
Ms. Monika Peoples

Others: Mr. Edwin Scott – Mead & Hunt; Debbie Dent – Mead & Hunt;
Mark – Mead & Hunt; Tommy Odette – Mead & Hunt;
Ms. Dana Lynn McIntyre – Augusta Business Daily
Ms. Nancy Williams - Augusta-Richmond County Procurement Dept.;
Mr. Jon Quinn – Foth; Mr. Wilfred Nixon – Ken Weeden & Associates

CALL TO ORDER & PRAYER – Chairwoman Ronic West called the meeting to order at 10:11 a.m.,
Prayer by Commissioner Barrett

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

- A. September 25, 2025, Aviation Commission Meeting Agenda
- B. August 28, 2025, Aviation Commission Meeting Minutes
- C. August Statistics

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Motion by Commissioner Troutman 2nd by Commissioner Barrett to approve September 25, 2025, Aviation Commission Meeting Agenda, August 28, 2025, Aviation Commission Meeting Minutes, and August Statistics.

No Discussion, Unanimous Ayes; Motion Carries

II. **EMPLOYEE RECOGNITION** – Catherine Highsmith

- A. LaRondra Starks, Airport Accountant - 15 Years

III. **COMMITTEE REPORTS**

- A. Airline Services Committee Report – Commissioner Sasser
Augusta Aviation Commission received verbal report as information.

IV. **FINANCIALS** – Risa Bingham

- A. August Financials
Motion by Commissioner Sasser 2nd by Commissioner Dr. Larke to approve the August 2025 Financial Report as Presented
No Discussion, Unanimous Ayes; Motion Carries

V. **INFORMATION ITEM**

- A. FY2026 – FY2028 ACDBE Goal Presentation – Wilfred Nixon, Ken Weeden & Associates
Augusta Aviation Commission received presentation as information.

VI. **DIRECTOR ACTION REQUESTS**

- A. Augusta Regional Airport (AGS) – Transition from AFFF to F3 Foam – Chief Richard Beal
Motion by Commissioner Troutman 2nd by Commissioner Sasser to approve Transition from AFFF to F3 Foam
No Discussion; Unanimous Ayes; Motion Carries
- B. Augusta Regional Airport (AGS) – New Vehicle Purchase for Airport Operations – Tyler Good
Motion by Commissioner Germany 2nd by Commissioner Troutman to approve New Vehicle Purchase for Airport Operations
Discussion; Unanimous Ayes; Motion Carries
- C. Augusta Regional Airport (AGS) – X-1FBO Aviation Management Software Agreement – Kenneth Hinkle
Motion by Commissioner Troutman 2nd by Commissioner Roland to approve the acquisition of equipment subject to staff defining added cost (price sheet) for Masters® week prior to executing the agreement
No Discussion; Unanimous Ayes; Motion Carries
- D. Augusta Regional Airport (AGS) – Masters® Fee Increase – Kenneth Hinkle
Motion by Commissioner McKnight 2nd by Commissioner Dr. Larke to approve Masters® Fee Increase
No Discussion; Unanimous Ayes; Motion Carries
- E. Augusta Regional Airport (AGS) – StandardAero Pavement Reconstruction Administrative Process – Herbert L. Judon, Jr.

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Motion by Commissioner Sasser 2nd by Commissioner McKnight to approve Standard Aero Pavement Reconstruction Administrative Process

No Discussion; Unanimous Ayes; Motion Carries

- F. Augusta Regional Airport (AGS) – Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) No. 3-13-0011-061-2025 (#61) for the Design of New Taxiway Connectors & Taxiway E Hot-Spot Mitigation – Elizabeth Giles

Motion by Commissioner Troutman 2nd by Commissioner Sasser to approve Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) No. 3-13-001-061-2025 (#61) for the Design of New Taxiway Connectors & Taxiway E Hot-Spot Mitigation

No Discussion; Unanimous Ayes; Motion Carries

VII. COMMISSION COMMENTS/ACTION REQUESTS

- A. Augusta Regional Airport Legislative Forum, October 6, 2025, 9:00am – 1:00pm. – Jennifer Humphrey

ADJOURN MEETING

Motion to adjourn by Commissioner Troutman 2nd by Commissioner Roland

No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 11:15am

Ronic West, Chairwoman
Augusta Aviation Commission

Date