



Commission Meeting

February 21, 2023

Planning Commission Bylaws & Rules of Procedure

Department:	Planning & Development
Presenter:	Carla Delaney
Caption:	A request for concurrence with the Augusta Georgia Planning Commission to APPROVE one amendment and one addition to the Planning Commission Bylaws & Rules of Procedure Section II:
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	<p>Add:</p> <ul style="list-style-type: none">• 13. <u>Postponements</u> – Hearings on any petition may be postponed one time upon written request of the applicant or the applicant’s representative and by Commission approval. The applicant shall pay all fees for re-advertising for the next available Commission meeting. The petition may be heard at the next hearing date. At the conclusion of the hearing, the matter may be continued to the next following Commission meeting if the Commission finds that unusual circumstances warrant such action. <p>Amend:</p> <ul style="list-style-type: none">• 17. <u>Absence of Applicant</u> – The absence of the applicant or a representative of the applicant at the advertised hearing date, time, and place shall be considered to be the applicant’s consent to a withdrawal with prejudice. The Commission may accept the withdrawal or, in the alternative, allow a postponement of the application by proper motion. A withdrawal with prejudice due to absence may be vacated by the Commission upon proof by the applicant, the applicant’s representative, or the Director that the absence of the applicant or applicant’s representative was due to a medical emergency, equally serious condition, or unusual circumstances beyond the control of the applicant. If an application for a rezoning, special exception, or variance action that requires a public hearing is filed with the Planning Commission and the applicant fails to appear at the designated time and place, then an

additional fee equal to half of the amount of the original fee may be required in order to continue the application to the next meeting. Such additional fee may be waived by the Director upon a finding that the absence of the applicant was due to a medical emergency or equally serious condition beyond the control of the applicant. In no case shall an agenda item be carried over more than one time due to the absence of the applicant.

**Funds are available in N/A
the following accounts:**

**REVIEWED AND N/A
APPROVED BY:**