



## Commission Meeting

August 1, 2023

Augusta's Grounds and Landscape Improvements and Maintenance – Part 2

Augusta Roadways Vegetation Management

Areas Managed by Parks & Recreation Department

RFP 22-301

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<b>Department:</b>	Engineering & Environmental Services
<b>Presenter:</b>	Dr. Hameed Malik, Director
<b>Caption:</b>	Approve Award of “Augusta’s Grounds and Landscaped Improvements Maintenance” Contract Part2 to Pond Maintenance of Augusta for Attached EXHIBIT A Contract Services, subject to receipt of signed contract and proper insurance documents. The Contract is effective 10/1/2023 for four years with an option to renew for one additional one-year terms. Also, approve \$400,000/year to fund these contracted services. Requested by Engineering. RFP 22-301.
<b>Background:</b>	Attached Exhibit A areas vegetation management presently is responsibility of Augusta Parks & Recreation Department. During FY2023 budget approval, transitioning vegetation management of these areas to Augusta Engineering was proposed. Contract services are an integral part of Augusta Engineering Services Program delivery. Augusta Engineering is utilizing contract services since 2019 to manage and maintain highly visible and entryways right-of-way landscaped areas and right of way vegetation management under its storm water services program. This contract will be the continuity of Augusta Engineering existing services procured under RFP 22-301. Supplementing Augusta Engineering maintenance resources with contract services such as landscaped area upkeep & maintenance is a practical approach to complete and sustain much needed maintenance services in a cost effective and timely manner. Such services are essential to minimizing public safety risk and associated potential hazard liabilities, enhancing surrounding aesthetic and improving quality of life.
<b>Analysis:</b>	Proposals were received on November 28, 2022 with Augusta Quality LLC and Pond Maintenance of Augusta being the selected firms. Part 1 was awarded by Commission to Augusta Quality and Pond Maintenance March 7, 2023, item #14. This request is for the Part 2 Area (managed by Parks & Recreation Department) services and associated fee Value Engineering (VE). Hence Part 2 services award was delayed until completion of VE. VE is complete now and Part 2 is being recommended for award to Pond

Maintenance of Augusta. Part2 Fee schedule and landscaped areas list is attached as EXHIBIT A

**Financial Impact:** Funds in amount of \$400,000 are available in Engineering Maintenance Operational Budget (101041260/5299999).

**Alternatives:** Do not approve and find in-house forces to keep up with needed maintenance work.

**Recommendation:** Approve Award of “Augusta’s Grounds and Landscaped Improvements Maintenance” Contract Part2 to Pond Maintenance of Augusta for Attached EXHIBIT A Contract Services, subject to receipt of signed contract and proper insurance documents. The Contract is effective 10/1/2023 for four years with an option to renew for one additional one-year terms. Also, approve \$400,000/year to fund these contracted services. Requested by Engineering. RFP 22-301

**Funds are available in the following accounts:** (\$400,000) 101041260-52.99999 – Engineering Maintenance Operations General Fund

**REVIEWED AND** HM/SR  
**APPROVED BY:**