



## **Administrative Services Committee**

Meeting Date: Tuesday, July 29, 2025

Emergency – Richmond County Sheriff's Office Admin & Evidence Building Roof Replacement

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<b>Department:</b>	Central Services Department
<b>Presenter:</b>	Ron Lampkin
<b>Caption:</b>	Receive as information the emergency request for the roof replacement at the Richmond County Sheriff's Office Admin and Evidence Building in the amount of \$83,349.15 by Hixon's Roofing & Construction.
<b>Background:</b>	The Richmond County Sheriff's Office Administration & Evidence Building was experiencing several leaks inside the building. These leaks were persistently causing interior issues and water damage to the walls, ceiling, flooring and furniture. During an assessment conducted by the Central Services Department, it was found that the roof would require replacement. It is imperative that the maintenance process continues to preserve the integrity of the structure.
<b>Analysis:</b>	Hixon's Roofing & Construction will perform the corresponding work.
<b>Financial Impact:</b>	\$83,349.15; 272-01-6219/54.13120
<b>Alternatives:</b>	A – Receive as information B – Do not receive as information
<b>Recommendation:</b>	Receive as information the emergency request for the roof replacement at the Richmond County Sheriff's Office Admin and Evidence Building in the amount of \$83,349.15 by Hixon's Roofing & Construction.
<b>Funds are available in the following accounts:</b>	\$83,349.15; 272-01-6219/54.13120