



## Housing & Community Development Department

**Charles Jackson**  
Interim Director

**Shauntia Lewis**  
Deputy Director

### MEMORANDUM

TO: Mr. Darrell White, Interim Procurement Director

FROM: Mr. Charles Jackson, HCD Interim Director *Charles*

CC: Ms. Nancy Williams, Procurement Contract Compliance Administrator  
Mrs. Ashkea White, HCD Program Coordinator/Compliance  
Mrs. LaSandra Corley, HCD Program Manager

DATE: June 18, 2025

SUBJECT: Recommendation of Award RFQ #25-163 Collaborative Applicant/Lead  
Agency for Augusta, GA-Housing and Community Development  
Department

The Procurement Department received only one compliant bid for RFQ #25-163. The evaluation committee convened on Friday, June 13, 2025, to review and assess the submissions.

Based on the evaluation results, Augusta Housing and Community Development Department recommends awarding this contract to CSRA United Way. CSRA United Way was the only responsive and qualified company to bid on this item.

Thank you again, and if you have any questions or concerns, please contact Ashkea White at (706) 821-1870.