

## Lena Bonner

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**From:** Mattie Sue Stevens  
**Sent:** Thursday, May 8, 2025 3:24 PM  
**To:** Lena Bonner  
**Cc:** Tameka Allen; Jasmine Sims  
**Subject:** Fw: Agenda Item for Special Called Meeting 5/13/25  
**Attachments:** HCD Complinance Audit Coversheet (2).docx; RFP Advertisement for Paper.docx; 25-903\_TAB.pdf; Recommendation letter RFP 25-903 (2).pdf; 25-903 Cumulative Eval.pdf; 25-903 Planholders.pdf; FYI Process Regarding RFP updated 5-3-21.docx

Ms. Bonner,

As we discussed, there are two urgent agenda items requested for addition to the May 13 special called meeting:

- Award of RFP 25-903 for HCD Compliance Audit (documentation attached)
- Hurricane Helene Response - Private Property Debris Removal

The backup document for the Hurricane Helene item is not yet available. We will forward to you as soon as it is received.

Please let us know if you have any questions, and thank you for your assistance.

Mattie Sue

**Mattie Sue Stevens, MPA** | Assistant Administrator  
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**From:** Mattie Sue Stevens <MStevens@augustaga.gov>  
**Sent:** Wednesday, May 7, 2025 5:24 PM  
**To:** Lena Bonner <lbonner@augustaga.gov>  
**Cc:** Tameka Allen <Allen@augustaga.gov>; Charles Jackson <cmjackson@augustaga.gov>; Timothy Schroer <tschroer@augustaga.gov>; Darrell White <DWhite2@augustaga.gov>; Nancy M. Williams <NWilliams@augustaga.gov>; Jasmine Sims <jasminesims@augustaga.gov>; Natasha L. McFarley <nmcfarley@augustaga.gov>  
**Subject:** Agenda Item for Special Called Meeting 5/13/25

Good afternoon, Ms. Bonner:

The Commission directed the Administrator to bring back the Housing & Community Development Audit procurement for consideration as soon as possible. Evaluations were completed this week. Administrator Allen is therefore requesting that this item be considered at a special-called meeting next Tuesday, May 13.

If this item can be added to the agenda for the "standard" special-called meeting at 11:00 am on Tuesday, the agenda coversheet and backup documentation is attached.

If not, please let us know, and we will ask Mayor Johnson to consider calling a separate meeting for this item.

We appreciate your guidance on the best way to proceed.

Thank you,

**Mattie Sue Stevens, MPA | Assistant Administrator**

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**From:** Nancy M. Williams <NWilliams@augustaga.gov>

**Sent:** Wednesday, May 7, 2025 4:52 PM

**To:** Charles Jackson <cmjackson@augustaga.gov>; Mattie Sue Stevens <MStevens@augustaga.gov>; Tameka Allen <Allen@augustaga.gov>

**Cc:** Timothy Schroer <tschroer@augustaga.gov>; Darrell White <DWhite2@augustaga.gov>; Dereena Harris <D.Harris@augustaga.gov>; Tywana Scott <TScott@augustaga.gov>

**Subject:** RFP 25-903 HCD Compliance Audit - Finance - Agenda Item for Special Called Meeting 5/13/25

Per Tim Schroer's request, it is his understanding that the Commission would like to fast track this item and address on May 13th special called meeting. I have spoken with Mr. Jackson and confirmed the following with the Clerk of Commission. The Clerk of Commission Office has stated that the agenda for the call meetings is required to be sent to the attention of Ms. Bonner with all attachments and a justification on why the item needs to be added to the special called meeting agenda.

Attached is the agenda cover letter and all attachments provided by the Procurement Department. Please ensure that the Administrator's office forwards the information to Ms. Bonner.

**Nancy Williams**

**Contract Compliance Administrator**

**Augusta Procurement Department**

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