

## **Augusta Aviation Commission**

### **Meeting Minutes**

**August 28, 2025**

**10:00 a.m.**

**Orwen Aviation Commission Chambers**

**2nd Floor - Terminal Building**

**Commissioner Members:** Commissioner Dan Troutman; Commissioner James Germany;  
Commissioner Randy Sasser; Commissioner William Fennoy;  
Commissioner Larry Harris; Commissioner Kay Roland;  
Commissioner Ronic West; Commissioner Michael Cioffi;  
Commissioner Davis Beman; Commissioner Marshall McKnight

**Staff:** Mr. Herbet Judon; Ms. Elizabeth Giles;  
Ms. Risa Bingham; Ms. Diane Johnston; Mr. Ken Hinkle;  
Mr. Tyler Good; Ms. Jennifer Humphrey; Chief Michael Beal;  
Chief Fred Shaver; Mr. Robert Kerr- Staff Attorney;  
Mr. DeAndre Davis; Mr. Bruce Keller

**Others:** Mr. Edwin Scott – Mead & Hunt (online); Terry Helms – Mead & Hunt;  
Debbie Dent – Mead & Hunt;  
Mr. Matt Tyndall – AGS Marshall Department;  
Mr. Alex – Destination Augusta; Dana Lynn McIntyre -  
Mr. Robert Moore – Foth; Mr. Jon Quinn – Foth;  
Ms. Nancy Williams & Mr. Andy Penick – Augusta-Richmond County  
Procurement Dept.; Ms. Pamela Davison - BravoAir

**CALL TO ORDER & PRAYER –** Chairwoman Ronic West called the meeting to order at 10:01 a.m.,  
Prayer by Commissioner Troutman

**I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West**

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- A. August 28, 2025, Meeting Agenda
- B. July 31, 2025, Aviation Commission Meeting Minutes
- C. July Statistics
- D. Consent Items
  - 1. Director Action Requests A – G (Approved in Construction/Special Projects Committee Meeting)  
*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Beman to approve August 28, 2025, Aviation Commission Meeting Agenda, July 31, 2025, Aviation Commission Meeting Minutes, July Statistics, and Consent Items, Director Action Requests A – G.*  
*No Discussion, Unanimous Ayes; Motion Carries*

*At the preference of Chairwoman West, Mr. Judon presented information items.*

### II. COMMITTEE REPORTS

- A. Construction/Special Projects Committee Report – Commissioner Dan Troutman

### III. FINANCIALS

- A. July Financials  
*Motion by Commissioner Sasser 2<sup>nd</sup> by Commission Beman to accept as information July Financials.*

### IV. DIRECTOR ACTION REQUESTS:

- A. Augusta Regional Airport (AGS) – GDOT FY 2025 Grant Acceptance – Elizabeth Giles
- B. Augusta Regional Airport (AGS) –Southeast Apron – Phase I (ROA & Contract) – Elizabeth Giles
- C. Augusta Regional Airport (AGS) – Drainage Ditch Phase II (Contract Revised) – Elizabeth Giles
- D. Augusta Regional Airport (AGS) – Northwest Development Access Road & Utility Improvements (Amendment #1 to WA #9) – Elizabeth Giles
- E. Augusta Regional Airport (AGS) - Eastside Parking Area Design (WA #19) – Elizabeth Giles
- F. Augusta Regional Airport (AGS) –2025 Miscellaneous On-Call Services (Amendment #1 WA #12) – Elizabeth Giles
- G. Augusta Regional Airport (AGS) – ARFF Vehicle F3 Foam Purchase – Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
- H. Augusta Regional Airport (AGS) – ARFF KovaCorp Crash Phones – Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver  
*Motion by Commissioner Harris 2<sup>nd</sup> by Commissioner Fennoy to approve purchase of ARFF KovaCorp Crash Phones*  
*No Discussion; Unanimous Ayes; Motion Carries*
- I. Augusta Regional Airport (AGS) – Budget Amendment Upon Acceptance of FY 2025 GDOT Grant – Risa Bingham

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*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Sasser to approved Budget Amendment Upon Acceptance of FY 2025 GDOT Grant*

*No Discussion; Unanimous Ayes; Motion Carries*

- J. Augusta Regional Airport (AGS) – Mass Media Marketing, LTD One Year Renewal Option – DeAndre Davis

*Motion by Commissioner Fennoy 2<sup>nd</sup> by Commissioner Sasser to approve Mass Media Marketing, LTD One Year Renewal Option*

*No Discussion; Unanimous Ayes; Motion Carries*

- K. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE) – DeAndre Davis

*Motion by Commissioner Beman 2<sup>nd</sup> by Commissioner Sasser to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE)*

*No Discussion; Unanimous Ayes; Motion Carries*

- L. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS) – DeAndre Davis

*Motion by Commissioner Harris 2<sup>nd</sup> by Commissioner Roland to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS)*

*No Discussion; Unanimous Ayes; Motion Carries*

- M. Augusta Regional Airport (AGS) – Proposed 2026 Air Dot Show Tour Date – Herbert L. Judon, Jr., Randy Sasser

*Commissioner Sasser provided update regarding the Proposed 2026 Air Dot Show Tour Date for the weekend of March 28, 2026 – this date is not available. Commissioner Sasser will keep the Aviation Commission informed if any other options become available.*

### V. EXECUTIVE SESSION

*Motion by Commissioner Sasser 2<sup>nd</sup> by Commissioner Beman to move into Executive Session to discuss real estate.*

*No Discussion; Unanimous Ayes; Motion Carries*

- A. To Discuss Real Estate

*Motion by Commissioner Sasser 2<sup>nd</sup> by Commissioner Roland to accept the 2<sup>nd</sup> Amendment to NetJets Services, Inc. Lease Agreement.*

*No Discussion; Unanimous Ayes; Motion Carries*

### VI. INFORMATION ITEM

### VII. COMMISSION COMMENTS/ACTION REQUESTS

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- A. Revise Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025 – Jennifer Humphrey

*Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Roland to revise the Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025.*

*No Discussion; Unanimous Ayes; Motion Carries*

- B. Travel Approval for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025 – Vice Chairman Michael Cioffi

*Motion by Commissioner Cioffi 2<sup>nd</sup> by Commissioner Troutman to amend and approve travel for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 16 – 17, 2025, and Aviation Commissioner Fennoy to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025.*

*No Discussion; Unanimous Ayes; Motion Carries*

### ADJOURN MEETING

**Motion to adjourn by Commissioner Troutman 2<sup>nd</sup> by Commissioner Harris**

**No Discussion; Unanimous Ayes; Motion Carries**

**Meeting adjourned at 11:21am**

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Ronic West, Chairwoman  
Augusta Aviation Commission

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Date