



## Public Safety Committee

Meeting Date: November 25, 2025

Approve New Fire Prevention Fee Structure

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<b>Department:</b>	Fire
<b>Presenter:</b>	Antonio Burden, Fire Chief/EMA Director
<b>Caption:</b>	Motion to approve a new Fire Prevention Fee Structure
<b>Background:</b>	<p>As a municipality with a population over 100,000, we are mandated by the Office of the State Fire Marshal to perform certain activities outlined in O.C.G.A. 25-2-12. Some of the services that the Augusta Fire Department is required to provide are</p> <ul style="list-style-type: none"><li>• Conduct fire safety inspections of existing buildings and structures.</li><li>• Review plans and specifications for proposed buildings and structures, issue building permits when plans are approved, and conduct fire safety inspections of such buildings and structures: and</li><li>• Issue permanent and temporary certificates of occupancy.</li></ul> <p>This statute also gives the fire department the authority to charge and retain appropriate fees for performing these duties.</p> <p>O.C.G.A. 25-2-4.1 sets the fee schedule that is used by the State Fire Marshal's office, that are also provided by the Augusta Fire Department. Through adopting the requirements set forth by the State of Georgia, Augusta's Codes and Statutes, Title 3, Article 2, Section 3-3-18.1 – Fee Schedule, the published fees have not been adjusted since the last time that this code section was amended with Ordinance No. 7107 dated February 3, 2009. Since that time, the fees have changed in the State Fire Marshal's office, and the Augusta Fire Department needs an update to the current fee schedule to provide parity for providing the same services and to become comparable with other municipalities and jurisdictions of similar size and population.</p>
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	To approve the Motion to approve a new Fire Prevention Fee Structure.
<b>Funds are available in the following accounts:</b>	N/A

**REVIEWED AND**  
**APPROVED BY:**

Antonio Burden, Fire Chief/EMA Director