



Evaluation Sheet RFQ Item #23-850 PG 1 of 2
PROFESSIONAL SERVICES for EXECUTIVE RECRUITING SERVICES
for Augusta, GA – Human Resources Department
RFQ Evaluation Date: Wednesday, July 26, 2023 @ 3:00 p.m.

Vendors			Developmental Associates 510 Meadoumont Villiage Circle, #299 Chapel Hill, NC 27517	Baker Tilly US, LLP 205 N. Michigan Avenue, 29th Fl Chicago, IL 60601-5927	Sunshine Enterprise USA 500 Winderley Place Suite 218 Maitland, FL 32751	S. Renee Narloch & Associates 2910 Kerry Forest Pkwy, D4-242 Tallahassee, FL 32309	Raftelis Financial Consultants, Inc. 19 Garfield Place, Suite 500 Cincinnati, OH 45202	Tiffany Simkins Russell DoverStaffing Parkway Atlanta, GA 30339	Corporate Temps, Inc. 5950 Live Oak Parkway, Suite 230 Norcross, GA 30093	Loop Recruiting, LLC 972 Broad Street Augusta, GA 30901	PFHI Group, LLC 1271 Washington Ave., STE 811 San Leandro, CA 94577	PeopleLift www.peolplelift.com
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)									
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)									
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	FAIL
2. Qualifications & Experience	(0-5)	25	4.3	4.0	3.6	4.3	4.0	3.5	3.6	3.9	3.4	
3. Timeline	(0-5)	25	4.3	4.0	3.3	3.6	3.8	3.8	3.3	3.3	3.4	
4. Strategy of Services	(0-5)	20	4.3	3.9	3.5	3.9	4.0	3.5	3.1	3.5	3.1	
5. Scope of Servicers Provide a scope of services and a proposed outline of tasks, products and schedules. Also, identify the extent of City personnel involvement deemed necessary, including key decision points at each stage of the project. Major proposed deviations from the desired scope of services outlined above should be clearly noted and justified.	(0-5)	20	4.5	4.1	3.9	4.0	4.1	3.6	2.8	3.1	3.1	
6. Consulting Staff	(0-5)	5	4.4	4.4	4.1	4.0	4.3	3.8	3.8	3.8	3.8	
7. References	(0-5)	5	4.8	4.4	3.5	3.4	3.4	3.0	2.8	3.5	2.9	
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 500)			28.0	28.0	26.0	26.0	26.0	26.0	23.0	25.0	25.0	

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Evaluator: _____ Cumulative _____ Date: _____7/26/2023_____ Page 1 of 2

Procurement DepartmentRepresentative:_____Nancy Williams_____

Procurement Department Completion Date: _____7/26/23_____



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Evaluation Criteria	Weighted Scores									
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	FAIL
2. Qualifications & Experience	106.3	100.0	90.6	106.3	100.0	87.5	90.6	96.9	84.4	
3. Timeline	106.3	100.0	81.3	90.6	93.8	93.8	81.3	81.3	84.4	
4. Strategy of Services	85.0	77.5	70.0	77.5	80.0	70.0	62.5	70.0	62.5	
5. Scope of Services Provide a scope of services and a proposed outline of tasks, products and schedules. Also, identify the extent of City personnel involvement deemed necessary, including key decision points at each stage of the project. Major proposed deviations from the desired scope of services outlined above	90.0	82.5	77.5	80.0	82.5	72.5	55.0	62.5	62.5	
6. Consulting Staff	21.9	21.9	20.6	20.0	21.3	18.8	18.8	18.8	18.8	
7. References	23.8	21.9	17.5	16.9	17.2	15.0	13.8	17.5	14.4	
	433.1	403.8	357.5	391.3	394.7	357.5	321.9	346.9	326.9	

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Evaluator: _____ Cumulative _____ Date: _____7/26/2023_____ Page 2 of 2

Procurement Department Representative: _____Nancy Williams_____

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