

Augusta Aviation Commission

Meeting Minutes

August 28, 2025

10:00 a.m.

**Orwen Aviation Commission Chambers
2nd Floor - Terminal Building**

Commissioner Members: Commissioner Dan Troutman; Commissioner James Germany;
Commissioner Randy Sasser; Commissioner William Fennoy;
Commissioner Larry Harris; Commissioner Kay Roland;
Commissioner Ronic West; Commissioner Michael Cioffi;
Commissioner Davis Beman; Commissioner Marshall McKnight

Staff: Mr. Herbet Judon; Ms. Elizabeth Giles;
Ms. Risa Bingham; Ms. Diane Johnston; Mr. Ken Hinkle;
Mr. Tyler Good; Ms. Jennifer Humphrey; Chief Michael Beal;
Chief Fred Shaver; Mr. Robert Kerr- Staff Attorney;
Mr. DeAndre Davis; Mr. Bruce Keller

Others: Mr. Edwin Scott – Mead & Hunt (online); Terry Helms – Mead & Hunt;
Debbie Dent – Mead & Hunt;
Mr. Matt Tyndall – AGS Marshall Department;
Mr. Alex – Destination Augusta; Dana Lynn McIntyre -
Mr. Robert Moore – Foth; Mr. Jon Quinn – Foth;
Ms. Nancy Williams & Mr. Andy Penick – Augusta-Richmond County
Procurement Dept.; Ms. Pamela Davison - BravoAir

CALL TO ORDER & PRAYER – Chairwoman Ronic West called the meeting to order at 10:01 a.m.,
Prayer by Commissioner Troutman

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

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- A. August 28, 2025, Meeting Agenda
- B. July 31, 2025, Aviation Commission Meeting Minutes
- C. July Statistics
- D. Consent Items
 - 1. Director Action Requests A – G (Approved in Construction/Special Projects Committee Meeting)
Motion by Commissioner Troutman 2nd by Commissioner Beman to approve August 28, 2025, Aviation Commission Meeting Agenda, July 31, 2025, Aviation Commission Meeting Minutes, July Statistics, and Consent Items, Director Action Requests A – G.
No Discussion, Unanimous Ayes; Motion Carries

At the preference of Chairwoman West, Mr. Judon presented information items.

II. COMMITTEE REPORTS

- A. Construction/Special Projects Committee Report – Commissioner Dan Troutman

III. FINANCIALS

- A. July Financials
Motion by Commissioner Sasser 2nd by Commission Beman to accept as information July Financials.

IV. DIRECTOR ACTION REQUESTS:

- A. Augusta Regional Airport (AGS) – GDOT FY 2025 Grant Acceptance – Elizabeth Giles
- B. Augusta Regional Airport (AGS) –Southeast Apron – Phase I (ROA & Contract) – Elizabeth Giles
- C. Augusta Regional Airport (AGS) – Drainage Ditch Phase II (Contract Revised) – Elizabeth Giles
- D. Augusta Regional Airport (AGS) – Northwest Development Access Road & Utility Improvements (Amendment #1 to WA #9) – Elizabeth Giles
- E. Augusta Regional Airport (AGS) - Eastside Parking Area Design (WA #19) – Elizabeth Giles
- F. Augusta Regional Airport (AGS) –2025 Miscellaneous On-Call Services (Amendment #1 WA #12) – Elizabeth Giles
- G. Augusta Regional Airport (AGS) – ARFF Vehicle F3 Foam Purchase – Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
- H. Augusta Regional Airport (AGS) – ARFF KovaCorp Crash Phones – Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve purchase of ARFF KovaCorp Crash Phones
No Discussion; Unanimous Ayes; Motion Carries
- I. Augusta Regional Airport (AGS) – Budget Amendment Upon Acceptance of FY 2025 GDOT Grant – Risa Bingham

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Motion by Commissioner Troutman 2nd by Commissioner Sasser to approved Budget Amendment Upon Acceptance of FY 2025 GDOT Grant

No Discussion; Unanimous Ayes; Motion Carries

- J. Augusta Regional Airport (AGS) – Mass Media Marketing, LTD One Year Renewal Option – DeAndre Davis

Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve Mass Media Marketing, LTD One Year Renewal Option

No Discussion; Unanimous Ayes; Motion Carries

- K. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE) – DeAndre Davis

Motion by Commissioner Beman 2nd by Commissioner Sasser to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE)

No Discussion; Unanimous Ayes; Motion Carries

- L. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS) – DeAndre Davis

Motion by Commissioner Harris 2nd by Commissioner Roland to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS)

No Discussion; Unanimous Ayes; Motion Carries

- M. Augusta Regional Airport (AGS) – Proposed 2026 Air Dot Show Tour Date – Herbert L. Judon, Jr., Randy Sasser

Commissioner Sasser provided update regarding the Proposed 2026 Air Dot Show Tour Date for the weekend of March 28, 2026 – this date is not available. Commissioner Sasser will keep the Aviation Commission informed if any other options become available.

V. EXECUTIVE SESSION

Motion by Commissioner Sasser 2nd by Commissioner Beman to move into Executive Session to discuss real estate.

No Discussion; Unanimous Ayes; Motion Carries

- A. To Discuss Real Estate

Motion by Commissioner Sasser 2nd by Commissioner Roland to accept the 2nd Amendment to NetJets Services, Inc. Lease Agreement.

No Discussion; Unanimous Ayes; Motion Carries

VI. INFORMATION ITEM

VII. COMMISSION COMMENTS/ACTION REQUESTS

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- A. Revise Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025 – Jennifer Humphrey

Motion by Commissioner Troutman 2nd by Commissioner Roland to revise the Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025.

No Discussion; Unanimous Ayes; Motion Carries

- B. Travel Approval for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025 – Vice Chairman Michael Cioffi

Motion by Commissioner Cioffi 2nd by Commissioner Troutman to amend and approve travel for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 16 – 17, 2025, and Aviation Commissioner Fennoy to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025.

No Discussion; Unanimous Ayes; Motion Carries

ADJOURN MEETING

Motion to adjourn by Commissioner Troutman 2nd by Commissioner Harris

No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 11:21am

Ronic West, Chairwoman
Augusta Aviation Commission

Date