

## James Hill

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**From:** Nancy A. Ocque  
**Sent:** Monday, November 27, 2023 3:39 PM  
**To:** James Hill  
**Subject:** FY24 budget cuts

James,

*At the November 21<sup>st</sup> Commission meeting, it was directed departments decrease their 2024 budgets by 1%. Some items such as depreciation, indirect costs and capital expenditures were excluded.*

*To assist with this process, Finance has calculated the amount your budget(s) need to be reduced.*

*Please identify the specific expenditure accounts and the amount each line is to be cut.*

***Return the proposed reductions by email to your analyst no later than 5 pm Wednesday November 29<sup>th</sup>.***

*This information will be presented to the Commission on December 5<sup>th</sup>.*

*Should you have any questions, do not hesitate to call.*

ORG KEY	DEPARTMENT NAME	2024 ADMIN RECOM	1% Cut from AR
101039110	Animal Services	1,882,790	18,830

Thanks,  
Nancy

*Nancy A. Ocque  
Senior Accountant, BBA, MBA  
Augusta Georgia  
706-821-2879*

**GL Budgets and Actuals with Encumbrances**

<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Org. Key:	101039110 Animal Services				
Director:	HILL				
Report To:	ADMIN				
111110	Petty Cash	0.00	100.00	0.00	-100.00
371110	Contributions And Donations Fr	1,000.00	425.00	0.00	575.00
511110	Perm Full-Time S&W-Regular	957,500.00	473,696.27	0.00	483,803.73
511111	Perm Full-Time S&W-Comp Time	0.00	10,186.26	0.00	-10,186.26
511112	Perm Full-Time S&W-Sick Pay	0.00	21,099.99	0.00	-21,099.99
511113	Perm Full-Time S&W-Vacation	0.00	24,979.95	0.00	-24,979.95
511120	Perm Part-Time S&W-Regular	35,100.00	4,325.98	0.00	30,774.02
511310	Perm Full-Time S&W-Overtime	45,000.00	37,766.21	0.00	7,233.79
511621	ARP supplement	49,520.00	3,189.04	0.00	46,330.96
512110	Health Insurance	91,680.00	31,699.69	0.00	59,980.31
512112	Life Insurance	4,200.00	2,336.29	0.00	1,863.71
512113	Long-Term Disability Insurance	2,330.00	1,152.45	0.00	1,177.55
512210	FICA	67,400.00	34,879.48	0.00	32,520.52
512212	Medicare	15,750.00	8,157.26	0.00	7,592.74
5123113	GMEBS Pension Plan	77,550.00	42,929.35	0.00	34,620.65
5129110	Auto Allowance	6,000.00	3,923.09	0.00	2,076.91
5129112	Clothing Allowance	200.00	200.00	0.00	0.00
5212130	Veterinarians	107,300.00	99,383.67	1,132.87	6,783.46
5213115	Water Testing	620.00	0.00	0.00	620.00
5213117	Pest Control	700.00	410.00	0.00	290.00
5222140	Landfill Fees (Backcharge Only)	3,260.00	2,618.70	0.00	641.30
5222150	Stormwater Fee	2,070.00	1,945.60	0.00	124.40
5223110	Repairs and maintenance	10,000.00	5,078.21	1.00	4,920.79
5223112	R&M-Contract-Equipment	11,950.00	3,062.54	3,223.52	5,663.94
5232110	Telephone	1,000.00	518.75	0.00	481.25
5232112	Cellular Phone	8,320.00	4,559.09	0.00	3,760.91
5232114	Radios-Air Time	6,930.00	4,040.40	0.00	2,889.60
5232116	MDT Communication Costs	2,740.00	1,596.42	0.00	1,143.58
5232119	Other Communications Equip	2,430.00	1,132.00	0.00	1,298.00
5232120	Postage-Print shop Only	1,160.00	182.58	0.00	977.42
5233111	Legal Advertising	700.00	90.02	285.00	324.98
5234110	Printing and binding	1,000.00	810.00	100.00	90.00
5236110	Membership Dues	130.00	0.00	0.00	130.00
5236131	Credit Card Service Charge	1,800.00	381.69	0.00	1,418.31
5237110	Education & Training	7,700.00	5,111.96	0.00	2,588.04
5238110	Licenses	400.00	400.00	0.00	0.00
5311110	General supplies and materials	11,650.00	1,165.34	1,779.14	8,705.52
5311111	General Office Supplies	1,670.00	728.50	0.00	941.50
5311112	Cleaning Supplies	5,000.00	3,725.40	501.57	773.03
5311114	Animal Supplies	2,370.00	1,040.86	672.96	656.18
5311210	Copy Services - Contract	2,220.00	1,823.59	0.00	396.41
5311211	Copy Services - Paper	660.00	457.30	0.00	202.70

**GL Budgets and Actuals with Encumbrances**

<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
5311410	Uniforms	7,000.00	3,270.59	1,280.04	2,449.37
5311810	Special Events	340.00	0.00	0.00	340.00
5311815	Special Programs	3,500.00	2,530.00	630.00	340.00
5311915	Computer Hardware Supplies	500.00	0.00	0.00	500.00
5312110	Water and Sewerage	6,900.00	2,669.02	0.00	4,230.98
5312310	Electricity	71,920.00	63,768.56	0.00	8,151.44
5312510	Oil	100.00	0.00	0.00	100.00
5312710	Gasoline	41,580.00	20,292.05	0.00	21,287.95
5313110	Food	14,200.00	10,696.82	2,535.95	967.23
5317710	Medical Services	83,800.00	53,744.57	9,986.19	<b>20,069.24</b>
5319135	R & M - Radios - Contract Only	1,440.00	0.00	0.00	1,440.00
5512110	Vehicle Cost Alloc-Contract	55,670.00	30,784.79	0.00	24,885.21
5512111	Vehicle Cost All-NonContract	15,450.00	10,066.43	0.00	5,383.57
5531111	Print Shop Charges	300.00	0.00	0.00	300.00
	<b>Revenue &amp; Transfers In:</b>	<u>1,000.00</u>	<u>425.00</u>	<u>0.00</u>	<u>575.00</u>
	<b>Expenditure and Transfers Out:</b>	<u>1,848,710.00</u>	<u>1,038,606.76</u>	<u>22,128.24</u>	<u>787,975.00</u>
	<b>Net:</b>	<u>-1,847,710.00</u>	<u>-1,038,181.76</u>	<u>-22,128.24</u>	<u>-787,400.00</u>
<b>Grand Total (RV &amp; TI) by Fund: 101</b>		<u>1,000.00</u>	<u>425.00</u>	<u>0.00</u>	<u>575.00</u>
<b>Grand Total (XP &amp; TO) by Fund: 101</b>		<u>1,848,710.00</u>	<u>1,038,606.76</u>	<u>22,128.24</u>	<u>787,975.00</u>
	<b>Net:</b>	<u>-1,847,710.00</u>	<u>-1,038,181.76</u>	<u>-22,128.24</u>	<u>-787,400.00</u>