



## Administrative Services Committee Meeting

Meeting Date:

2025 – Utilities-Construction – Bid #25-138

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<b>Department:</b>	Central Services – Fleet Management
<b>Presenter:</b>	Ron Lampkin; Interim Central Services Director
<b>Caption:</b>	Motion to approve the purchase of one forklift, at a total cost of \$37,184 from Atlanta Forklifts for the Augusta Utilities Department. (Bid #25-138)
<b>Background:</b>	The Augusta Utilities Department is requesting replacement of asset #950216, a 1995 Toyota SR3 forklift. The forklift is used to move materials, and unload deliveries for the Construction and Maintenance warehouse. This machine is primarily utilized in a non-climate-controlled environment and unloads raw products (pipe, fire hydrants, manhole lids, etc.) on and off delivery trucks.
<b>Analysis:</b>	The Procurement Department published a competitive bid using the Demand Star application for a 2024/2025 5,000 LB Forklift. Invitations to bid were sent to 14 vendors with 4 compliant bids received. Atlanta Forklifts Inc.'s bid offer meets all the requirements of the bid specifications. Chaves Brothers of Boca Raton, FL and Shea Tractor and Equipment Company, Inc. of Statesboro, GA proposals were lower than Atlanta Forklifts; however, the models proposed included an exception for drum brakes and the requested specifications stated wet disc brakes. The wet disc brakes provide a superior performance for durability and heat management, and they are rated as heavy-duty lifting and are submerged in oil for cooling that aid's in a longer lifespan.
<b>Financial Impact:</b>	Funding in the amount of \$37,184 is available in the following accounts: <ul style="list-style-type: none"><li>• 506-04-3410/54-22510</li></ul>
<b>Alternatives:</b>	(1) Approve (2) Do not approve
<b>Recommendation:</b>	Motion to approve the purchase of one forklift, at a total cost of \$37,184 from Atlanta Forklifts for the Augusta Utilities Department.
<b>Funds are available in the following accounts:</b>	506-04-3410/54-22510
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A