

**Augusta Aviation Commission  
Meeting Minutes  
February 27, 2025  
10:00 a.m.  
Orwen Commission Chambers  
2nd Floor - Terminal Building**

**Committee Members:** Chairwoman Ronic West; Vice-Chairman Commissioner Michael Cioffi  
Commissioner Dan Troutman; Commissioner James Germany;  
Commissioner Larry Harris; Commissioner Marshall McKnight;  
Commissioner Charles Larke; Commissioner Randy Sasser;  
Commissioner Davis Beman; Commissioner William Fennoy

**Staff:** Mr. Herbet Judon; Ms. Lauren Smith; Ms. Elizabeth Giles; Ms. Risa Bingham; CPT. Matt Tindell; Chief R. Beal; Mr. Bruce Keller; Ms. Diane Johnson; Mr. Cody Mitchell; Mr. Kory Anderson; Mr. Ken Henkle;  
Mr. DeAndre Davis; Mr. Tyler Good; Ms. Jennifer Humphrey;  
Ms. Catherine Highsmith; Ms. Gale Terrell; Mr. Dillion Terrell;  
Mr. Robert Kerr- Staff Attorney;

**Others:** Mr. Edwin Scott, Mead & Hunt; Ms. Dana Lynn McIntyre – Augusta Business Daily;

**CALL TO ORDER & PRAYER** –Chairwoman Ronic West called the meeting to order at 10:11 am  
Prayer by Commissioner Troutman

**I. AGENDA, MINUTES, STATISTICS, & CONSENT-** Chairwoman Ronic West

- A. February 27, 2025 Meeting Agenda
- B. January 30, 2025 Commission Meeting Minutes
- C. January Statistics

*Motion by Commissioner Larke 2nd by Commissioner Fennoy to approve February 27, 2025, Augusta Aviation Committee meeting agenda, the January 30, 2025, Commission Meeting Minutes & the January Statistic not including the Delta Statistics*

**II. EMPLOYEE RECOGNITION- Catherine Highsmith**

- A. Dylan Terrell, Airport Groundskeeper-10 Years
- B. Felizitas "Gale" Terrell, Airport Administrative Assistant-15 Years
- C. Diane Johnston, Airport Director of Marketing & Business Development-20 Years
- D. Marcell Harris, Airport Lead CSA-35 Years

**III. COMMITTEE REPORTS:**

**A. Marketing Committee Report-Commissioner Michael Cioffi**

*Motion by Commissioner Cioffi 2nd by Commissioner Troutman to approve the Marketing Committee Report*

*Pending Approval for Serenity Behavioral Health submitting 501c3; Unanimous Ayes; Motion carries*

**B. Finance Committee Report-Commissioner Davis Beman**

*Motion by Commissioner Beman 2nd by Commissioner Sasser to approve the February 2025 Committee Report*

*No Discussion; Unanimous Ayes; Motion carries*

**IV. FINANCE REPORT– Risa Bingham**

January Financials

*Motion by Commissioner Beman 2nd by Commissioner Cioffi to approve the January 2025 Financial*

*No Discussion; Unanimous Ayes; Motion carries*

**V. DIRECTOR ACTION REQUESTS:**

**A. Augusta Regional Airport (AGS)- 2025 Budget Amendment for Personnel- Herbert L. Judon, Jr.**

*Motion by Commissioner Sasser 2nd by Commissioner Troutman to approve 2025 Budget Amendment for Personnel*

*No Discussion; Unanimous Ayes; Motion carries*

**B. Augusta Regional Airport (AGS)- Work Authorization #13- Runway 8/26 As-Built 18b Survey - Elizabeth Giles**

*Motion by Commissioner Troutman 2nd by Commissioner Fennoy to approve Authorization #13- Runway*

*8/26 As-Built 18b Survey*

*No Discussion; Unanimous Ayes; Motin carries*

- C. Augusta Regional Airport (AGS)- John Wayne Air Calvary, Inc. -Professional Services Agreement - Kennth Hinkle  
*Motion by Commissioner Troutman 2nd by Commissioner Beaman to approve John Wayne Air Calvary, Inc. -Professional Services*  
*No Discussion; Unanimous Ayes; Motin carries*
- D. Augusta Regional Airport (AGS)- FAA Reimbursable Agreement Masters® 2025- Kennth Hinkle  
*Motion by Commissioner Larke 2nd by Commissioner Sasser to approve FAA Reimbursable Agreement Masters 2025*  
*Commissioner Troutman voted nay; Motin carries*
- E. Augusta Regional Airport (AGS)- Riversville Aircraft Corp. Lease Agreement 2025-2026 - Kennth Hinkle  
*Motion by Commissioner Harris 2nd by Commissioner Beaman to approve Riversville Aircraft Corp. Lease Agreement 2025-2026*  
*Update contract to reflect lease of 12 months not 8 months; Unanimous Ayes; Motin carries*
- F. Augusta Regional Airport (AGS)- Mavel Wings Lease Agreement 2025-2026 - Kennth Hinkle  
*Motion by Commissioner Cioffi 2nd by Commissioner Sasser to approve Mavel Wings Lease Agreement 2025-2026*  
*No Discussion; Unanimous Ayes; Motin carries*
- G. Augusta Regional Airport (AGS)- Turo Inc. Operating Agreement 2025 - Tyler Good  
*Item was removed per staff request*
- H. Augusta Regional Airport (AGS)- Augusta Museum of History (AMH) Curatorial Coordination Agreement- Lauren Smith  
*Motion by Commissioner Sasser 2nd by Commissioner Beaman to approve Augusta Museum of History (AMH) Curatorial Coordination*  
*No Discussion; Unanimous Ayes; Motin carries*
- I. Augusta Regional Airport (AGS)- Alliance of Therapy Dogs, Inc. for the Paws for Pax Program - Lauren Smith  
*Motion by Commissioner Troutman 2nd by Commissioner Beaman to approve Alliance of Therapy Dogs, Inc. for the Paws for Pax Program*  
*Update Certificate of Liability to include AGS name; Unanimous Ayes; Motin carries*
- J. Augusta Regional Airport (AGS)- OshKosh Aerotech KCI Valet Conveyor Systems - Bruce Keller  
*Motion by Commissioner Troutman 2nd by Commissioner Sasser to approve OshKosh Aerotech KCI Valet Conveyor Systems*  
*Change language to reflect increase efficiency and remove for safety improvements; Unanimous Ayes; Motin carries*

## **VI. INFORMATION ITEMS**

- A. Replacement of SPAC 6 Rooftop Unit- Bruce Keller

- B. Innovation Exchange Event March 13, 2025 – Diane Johnston

**VII. COMMISSION COMMENTS/ACTION REQUESTS:**

- A. Selection of Committee Members for 2025- Chairwoman Ronic West  
*Motion by Commissioner Fennoy 2nd by Commissioner Harris to approve Selection of Committee Members for 2025*  
*No Discussion; Unanimous Ayes; Motion carries*
- B. Travel Approval for Aviation Chairwoman Ronic West to attend (AAAE/ACI-NA 2025 Washington Legislative Conference in Washington, D.C.)- Vice Chairman Michael Cioffi  
*Motion by Commissioner Cioffi 2nd by Commissioner Larke to approve Travel for Aviation Chairwoman Ronic West and Commissioner William Fennoy to attend AAAE/ACI-NA 2025 Washington Legislative Conference in Washington, D.C., March 26-28, 2025*  
*No Discussion; Unanimous Ayes; Motion carries*
- C. Staff Update on Ordinance Project/Augusta Commission Approval- Chairwoman Ronic West  
*Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve Staff Update on Ordinance Project/Augusta Commission Approval*  
*Rewrite pending approval from Augusta Commission; Unanimous Ayes; Motion carries*
- D. Move March 27, 2025, Commission Meeting to March 20, 2025  
*Motion by Commissioner Troutman 2nd by Commissioner Sasser to approve the Move of March 27, 2025, Commission Meeting to March 20, 2025*  
*No Discussion; Unanimous Ayes; Motion carries*

**ADJOURN MEETING**

**Motion to adjourn by Commissioner Fennoy 2<sup>nd</sup> by Commissioner Sasser**  
**No Discussion; Unanimous Ayes; Motion carries**

**Meeting adjourned at 11:21 am**

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**Ronic West, Chairwoman**  
**Augusta Aviation Commission**