



MEMORANDUM OF UNDERSTANDING
Between
Augusta, Georgia
and
Augusta Technical College

This agreement is made between Augusta Technical College and Augusta Fire Department. Augusta Technical College (hereinafter "ATC") is a public institution of higher education located at 3200 Augusta Tech Drive, Augusta, Georgia, 30907. Augusta Fire Department (hereinafter "AFD") is a consolidated government and political subdivision of the State of Georgia, located at 535 Telfair Street, Augusta, Georgia 30901. ATC and AFD will collectively be referred to hereinafter as "Parties".

In the spirit of mutual interest and cooperation the Parties enter into this Memorandum of Understanding (MOU) to promote joint educational and occupational development collaboration and agree as follows:

ARTICLE 1: SCOPE OF COLLABORATION

1.1 Areas of Joint Responsibilities include the following:

- Jointly market the program of study to prospective Fire and EMT and AEMT cadets.

1.2 AFD's responsibilities include the following:

- Provide instruction utilizing the Technical College System of Georgia's standardized curriculum for Fire Science, Emergency Medical Technician, and Advanced Emergency Medical Technician.
- Provide a trainer/faculty member from AFD to serve as Program Director of the Fire Science, Emergency Medical Technician and Advanced Emergency Medical Technician programs, and meet all requirements of the Technical College System of Georgia (TCSG) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
- Provide other trainers/faculty members from AFD to serve as Adjunct Instructors in the Fire Science, Emergency Medical Technician and Advanced Emergency Medical Technician programs that meet all requirements of the Technical College System of Georgia (TCSG) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
- Provide the equipment and tools required to instruct the Fire Science program and will provide select equipment and consumables for the Emergency Medical Technician and Advanced Emergency Medical Technician programs. The equipment and tools will remain the property of AFD. AFD will be responsible for repairing and/or replacing the equipment and tools if necessary.
- In the event of a personnel change within AFD, AFD shall notify the appropriate Dean responsible for the program to modify the Program Director position or Adjunct Faculty.

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1.3 AFD's faculty responsibilities include the following:

- Provide instruction utilizing the Technical College System of Georgia's standardized curriculum for Fire Science, Emergency Medical Technician and Advanced Emergency Medical Technician.
- Academic Program Director from AFD will also be designated a faculty member, who will be responsible for managing curriculum delivery, assessing records, hosting Advisory Board meetings, managing program budget, advising students, and scheduling classes.
- Adjunct Instructors from AFD will fulfill all the requirements of a full-time Instructor (i.e., grading course work, maintaining office hours, attending meetings, etc.)
- Report to the Academic Dean.

1.4 ATC's responsibilities include the following:

- All courses for the Fire Science, Emergency Medical Technician, and Advanced Emergency Medical Technician will be transcribed by the college.
- Provide AFD access to college resources to include, but not be limited to, classroom, facilities, information technology, library support, and instructional assistance.
- Provide professional development opportunities to the faculty members.
- Provide a stipend to cover the administrative responsibilities of the Academic Program Director.
- Assist new students with admission and registration tasks.

ARTICLE 2: DURATION AND EVALUATION

2.1 This MOU shall be in effect for a period of three years from the last date of signature. Either party may request termination of this agreement, in writing, ninety (90) days prior to the proposed termination date. Any activities in progress at the time of termination shall be permitted to conclude, as planned, unless otherwise agreed in writing.

2.2 A joint evaluation of this MOU will be initiated by the designated representatives six (6) months prior to the expiration date. Following the evaluation, this MOU may be renewed, and re-signed, for an additional three (3) year period.

2.3 Amendments to this MOU may be requested, in writing, by either party and approved by the authorized signatories.

ARTICLE 3: NON-DISCRIMINATION

The parties agree not to discriminate on the basis of religion, race, creed, national or ethnic origin, sex, age, political affiliation, sexual orientation, disability, or status as a veteran.

ARTICLE 4: COMPLIANCE WITH LAW

The parties specifically intend to comply with all applicable laws, rules, and regulations as they may be amended from time to time. If any part of this Agreement is determined to violate any federal, state, or local law, rule, or regulation, the parties agree to negotiate in good faith to revise any, such provision(s).

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If the parties fail to agree within a reasonable time to revisions required to bring the entire Agreement into compliance, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.

ARTICLE 5: USE OF NAME

Neither party shall use the name, logo, likeness, trademarks, images, or other intellectual property of the other party for any advertising, marketing, endorsement, or any other purpose without the specific, prior written consent of an authorized representative of the other party as to each such use.

ARTICLE 6: ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement and understanding between the parties as to the subject matter hereof, and supersedes all prior discussion, agreements and undertakings of every kind and nature between them, whether written or oral, with respect to such subject matter.

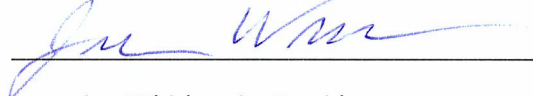
This Agreement may subsequently be modified only by a written document executed by both parties:

AUGUSTA, GEORGIA

Garnett Johnson, as its Mayor

Date: _____

AUGUSTA TECHNICAL COLLEGE

_____

Jermaine Whirl, as its President

Date: 1-8-2021

Attest:

Lena J. Bonner
Clerk of Commission

Date: _____