



Public Services Committee

Meeting Date: January 30, 2023

Resubmission Fee and Collection of Plan Review Fee: Building Division

Department:	Planning & Development
Presenter:	Carla Delaney, Department Director
Caption:	Motion to approve a new Commercial Plan Resubmission Fee. (Ordinance 7680 Update)
Background:	<p>Currently, Augusta-Richmond County does not charge a resubmission fee for commercial plan review. (Multi-family and apartments are subject to commercial plan review process and fees).</p> <p>The commercial plan fee is a one-time fee that is collected at the end of multiple reviews <u>at the developer's discretion</u> to move the project forward to permitting/construction.</p>
Analysis:	<p>Because there is no resubmission plan review plans are submitted in a revolving fashion with no quality control in most cases. The plans examiners are unable to prioritize exploratory submissions from ready-to-build submissions.</p> <p>Commercial plan reviews typically require 3+ revisions equating to three plan reviews but only one review fee. Resubmissions span from 3 days to 12 months after the initial submission; therefore, the entire plan must be reviewed again but only one fee is paid and that is after all of the reviews and if the project moves to the construction phase.</p>
Financial Impact:	<p>A Resubmission Fee of \$50.00 upon the 3rd and each subsequent resubmission for a commercial plan review.</p> <p>Planning & Development Staff has consulted with the Finance Department and Administrators Office and the proposed fees were included in the 2023 Budget.</p>
Alternatives:	N/A
Recommendation:	<p>Approval of a commercial plan resubmission fee of \$50.00 for the third and each subsequent resubmission.</p> <p>Approval of the collection of 50% of the permit valuation upon initial application/submission of commercial building plans.</p>
Funds are available in the following accounts:	N/A

REVIEWED AND
APPROVED BY:

N/A