



## **Administrative Services Committee**

Meeting Date: 2/14/23

Annual Bid Award – Landscape Maintenance Services for Environmental Services Dept.

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<b>Department:</b>	Procurement
<b>Presenter:</b>	Geri Sams
<b>Caption:</b>	Motion to approve annual bid award for 23-129 Maintenance Services for Environmental Services Department to include 2 CNG stations. Services is to include pesticide application. Award is for one year to expire 12/31/23 – has an option to extend for one additional year.
<b>Background:</b>	Annual bid was let by through the Procurement Department. Four vendors responded with Yellowstone being the most responsive responsible vendor.
<b>Analysis:</b>	Motion to approve annual bid award for landscape maintenance services for the Engineering and Environmental Services Department. Services to include the Front Entrance of Landfill, Admin Building, CNG Station located at Tobacco Rd and CNG Station at 711 Scott Nixon. Service is to include pesticide application. Award recommendation is for one year to expire December 31, 2023. Has an option to extend for 1 year upon mutually agreeable terms.
<b>Financial Impact:</b>	Engineering and Environmental Services is responsible for the payment of the services provided.
<b>Alternatives:</b>	Not to award and acquire purchases per the Augusta Procurement Code.
<b>Recommendation:</b>	The Procurement Department recommendation is to approve as submitted by the user department and award the annual bid.
<b>Funds are available in the following accounts:</b>	541-04-4210 / 5222410
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A