



## **ADMINISTRATIVE SERVICES COMMITTEE MEETING MINUTES**

Commission Chamber

Tuesday, January 31, 2023

1:15 PM

### **ADMINISTRATIVE SERVICES**

#### **PRESENT**

Mayor Garnett Johnson

Commissioner Francine Scott

Commissioner Tony Lewis

Commissioner Sean Frantom

Commissioner Jordan Johnson

1. Motion to approve Housing and Community Development Department's (HCD's) request to enter into an agreement with TDA Consulting Inc. to complete 2023 Augusta, GA Fair Housing Analysis of Impediments (RFP 22-277)  
  
Motion to approve.  
  
Motion made by Frantom, Seconded by Lewis.  
Voting Yea: Scott, Lewis, Frantom, Johnson
2. Motion to Approve Recommendation from Golden Harvest Food Bank to select RW Allen for award under CDBG-CV funding opportunity in Partnership with CSRA Regional Commission and Augusta, Georgia to expand the Produce Rescue Center (Warehouse) at GHFB's Augusta, GA location.  
  
Motion to approve.  
  
Motion made by Lewis, Seconded by Frantom.  
Voting Yea: Scott, Lewis, Frantom  
Voting Nay: Johnson
3. Motion to approve the purchase of 11 Dodge Police Chargers, bid #22-289 at a total cost of \$485,287 from Thomson Motor Center for the Richmond County Sheriff's Office.  
  
Motion to approve.  
  
Motion made by Frantom, Seconded by Lewis.  
Voting Yea: Scott, Lewis, Frantom, Johnson
4. Motion to approve the Human Resource Department to enter into a third-party agreement for the marketplace platform to assist Augusta, Ga employees in locating childcare service providers.

Motion to approve.

Motion made by Lewis, Seconded by Johnson.

Voting Yea: Scott, Lewis, Frantom, Johnson

5. Motion to approve the development of (2) single-family workforce homes, new construction.

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

6. Receive as information the emergency request for water mitigation and drying of structure at Craig Houghton in the amount of \$64,231.71 by ServPro of Augusta.

Motion to approve receiving this item as information.

Motion made by Frantom, Seconded by Scott.

Voting Yea: Scott, Lewis, Frantom, Johnson

7. Receive as information an update on the Georgia State Veterans Cemetery.

Motion to approve updating the two commitment letters from the City and the City's letters of support with signature lines to be approved at the next Commission meeting.

Motion made by Johnson, Seconded by Frantom.

Voting Yea: Scott, Lewis, Frantom, Johnson

8. Motion to approve the minutes of the Administrative Services Committee held on January 9, 2023.

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

#### **ADDITION TO THE AGENDA - ADDENDUM**

1. HUD Lead Hazard Control and Healthy Homes Grant acceptance award of \$3,960,000. (Requested by the Interim Administrator)

It was a consensus of the Committee that this item be added to the agenda.

Motion to approve.

Motion made by Frantom, Seconded by Lewis.

Voting Yea: Scott, Lewis, Frantom, Johnson

2. Discuss the RFP process with the zone deadline approaching. (Requested by Commissioner Sean Frantom)

It was a consensus of the Committee that this item be added to the agenda.

It was a consensus of the Committee that this item be received as information without objection.