



Central Services Department

Ron Lampkin, Interim Director 2760 Peach Orchard Road, Augusta, GA 30906
Maria Rivera-Rivera, Deputy Director (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

D. White
12/16/24

TO: Darrell White, Interim Director, Procurement Department
FROM: ~~Ron Lampkin, Interim Director, Central Services Department~~
DATE: December 5, 2024
SUBJECT: Emergency Memo – Housing & Community Development HVAC

In accordance with §1-10-57 Emergency Procurements, we respectfully ask you to accept this communication as notification of an emergency at Housing & Community Development relating to the failure of the HVAC units.

Two of the HVAC units that service the Housing & Community Development building are no longer operational due to several deficiencies. An inspection of the units revealed that a complete replacement will be required. The failure of the HVAC units, coupled with the current outside temperature, is causing room temperatures to decrease. The replacement of the HVAC units is required in order to regulate temperatures throughout the facility. Sig Cox has been deemed qualified to make the necessary replacement of the HVAC units.

Please process a purchase order for Sig Cox, in the amount of \$49,600.00 for the replacement of the HVAC units.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr



Sig Cox Heating & Air Conditioning
 1431 Greene Street
 Augusta, GA 30901

Phone: (706) 722-5304
 sigcoxservice@sigcox.com
 sigcox.com

Bill to
Augusta Georgia
 Accounting Dep Suite 800
 535 Telfair St Municipal Bld
 Augusta, GA 30901-2379

Ship to
Augusta Housing And Commu
 510 Fenwick Street
 Augusta, GA 30901

Quote Date: 11/20/2024

Sales Rep: Bubba

Quote #: q100749

Item	Description	Quantity	Price	Amount
EST	<p>Middle Unit Furnish and install a new 50FCQM08A2A5 package heat pump unit. Furnish and install new two stage thermostat. Furnish and install hail guards. Furnish and install outside air damper. Furnish crane and all permits. Warranty: 5-year compressor 1 year all other parts & labor. Total \$ 23,871.00</p> <p>Front unit Furnish and install a 48FCDM08A2A5 gas package unit. Furnish and install new two stage thermostats. Furnish and install hail guards. Furnish and install outside air damper. Furnish crane and all permits. Warranty: 5-year compressor 1 year all other parts & labor. Total \$ 25,729.00</p>	1	\$49,600.00	\$49,600.00
Subtotal:				\$49,600.00
Tax:				\$0.00
Total:				\$49,600.00
Payments:				\$0.00