



**ITEM COVERSHEET**

**Public Safety Committee**

Meeting Date: February 25, 2025

Tetra Tech – Task Order #1 – RFP 24-917

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<b>Department:</b>	Fire
<b>Presenter:</b>	Antonio Burden, Fire Chief/EMA Director
<b>Caption:</b>	Motion to approve Task Order #1 with a not-to-exceed amount of \$500,000 for Hurricane Helene Cost Recovery Services through Tetra Tech. RFP 24-917
<b>Background:</b>	At its December 3, 2024 meeting, the Augusta Commission approved award of RFP 24-917 for Comprehensive Disaster Recovery and Cost Recovery Professional Services to Tetra Tech. Augusta executed a three-year contract with Tetra Tech. The contract stipulates that task orders with specific not-to-exceed amounts will be issued for each engagement under the contract.
<b>Analysis:</b>	Augusta issued a Notice to Proceed to Tetra Tech to initiate work on cost recovery services following Hurricane Helene. Augusta and Tetra Tech have now negotiated Task Order #1 for these services. Additional task orders will come before the Commission for approval as the project continues.
<b>Financial Impact:</b>	The current Task Order #1 is for \$500,000. Tetra Tech estimates that the total scope of services for the cost recovery will be approximately \$1.9 million. These services will be funded from General Fund balance, with the exception that they will be reimbursable through FEMA Public Assistance (Category Z).
<b>Alternatives:</b>	None
<b>Recommendation:</b>	To approve the Motion to approve Task Order #1 with a not-to-exceed amount of \$500,000 for Hurricane Helene Cost Recovery Services through Tetra Tech.
<b>Funds are available in the following accounts:</b>	General Fund fund balance
<b><u>REVIEWED AND APPROVED BY:</u></b>	Antonio Burden