

From: [Commissioner Stacy Pulliam](#)
To: [Lena Bonner](#)
Cc: [Natasha L. McFarley](#)
Subject: Fw: Procedures and Policies / Standard Operating Procedures (SOP) Project Update
Date: Wednesday, May 27, 2026 6:42:58 PM
Attachments: [image001.png](#)

Below is a forwarded email where an update was provided for SOPs.

Please add this as supporting documentation to the following agenda item for June 2 2026

Have Administrator provide a detailed update on the SOPs for each department.

Kind Regards,

Stacy A. Pulliam

Augusta Commission, District 2

(762)328-8256 Mobile



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From: Takiyah A. Douse <TDouse@augustaga.gov>
Sent: Monday, March 4, 2024 10:31:44 AM
To: Commissioner Stacy Pulliam <SPulliam@augustaga.gov>
Subject: FW: Procedures and Policies / Standard Operating Procedures (SOP) Project Update

FYI - Update

TAD

From: Takiyah A. Douse
Sent: Friday, March 1, 2024 5:11 PM
To: Kelli Walker <Walker@augustaga.gov>
Cc: Charles Jackson <cmjackson@augustaga.gov>
Subject: RE: Procedures and Policies / Standard Operating Procedures (SOP) Project Update

Ms. Walker,

Thanks for this information.

Draft an email for me to send those who have not responded.

TAD

From: Kelli Walker <Walker@augustaga.gov>
Sent: Friday, March 1, 2024 1:43 PM
To: Takiyah A. Douse <TDouse@augustaga.gov>
Cc: Charles Jackson <cmjackson@augustaga.gov>
Subject: Procedures and Policies / Standard Operating Procedures (SOP) Project Update

Good afternoon, please be advised that an email was sent to Department Heads requesting their current policies and procedural related documents be submitted by COB February 29, 2024. To date, I have received a response from the following departments;

- Animal Services
- Planning and Development
- Central Services
- Human Resources (files are saved on SharePoint)
- E911 (access to their document management system was granted)
- Utilities (No written SOP)
- Fire Department (acknowledged receipt of email)
- RCCI

I am awaiting a response from the departments listed below;

- Engineering and Environmental Services
- Finance
- Housing & Community Development
- Information Technology
- Parks and Recreation
- Transit

A follow-up email will be sent out shortly as a reminder of the deadline that recently passed. If you have any questions, please do not hesitate to call.

Thanks,

Kelli Walker, MBA
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