



CRANSTON

CranstonEngineering.com

452 Ellis Street Augusta, Georgia 30901
PO Box 2546 Augusta, Georgia 30903
706.722.1588

December 26, 2024

June Hamal
Construction Project Manager
Augusta Engineering Department
452 Walker St., Suite 110
Augusta, Georgia 30901

Re: James Brown Blvd Streetscape
Additional Services Proposal
Our File No. 2016-0444

Dear June:

In accordance with our previous conversations, we are pleased to provide this letter to outline the additional services requested and provided for the Final Design phase of the James Brown Boulevard Streetscape project along with additional construction administration services.

PROJECT DESCRIPTION

The James Brown Boulevard Streetscape project involves demolishing old and constructing new sidewalks and adding streetscape features from Twiggs Street to Laney Walker Boulevard. This streetscape project will incorporate brick accents into the new concrete sidewalk, add street trees and street lights, and provide minimal streetscape furnishings.

SCOPE OF WORK

We propose a task-based approach that will include additional final design, additional bidding support, and construction administration services. These services are described in more detail below:

TASK 1: ADDITIONAL FINAL DESIGN SERVICES (*COMPLETE*)

As of December 2024, We have completed the additional Final Design services requested by the Augusta Engineering Department (AED). These additional services included a series of meetings, progress updates, and tasks related to project management, cost estimation, documentation, utility coordination, and certification processes. Key activities included monthly status meetings with GDOT and AED, progress updates, revising estimates and cost documents, compiling documents for PS&E (Plans, Specifications, and Estimates) packages, utility coordination, plan adjustments, certification requirements, and addressing comments from applicable parties.

TASK 2: BIDDING PHASE (COMPLETE)

In addition to the aforementioned Final Design services requested by AED, the Bidding Phase services provided under the original contract were completed as of December 2024. This proposal includes the final amount of said bidding phase not yet billed.

TASK 3: CONSTRUCTION ADMINISTRATION (T&M AS NECESSARY)

Cranston proposes to provide Construction Administration services to include the following tasks:

- Assumed 4 months of construction. An additional fee will be requested upon extension of time during construction.
- Preparation and production of presentation boards and attending the PIOH
- Seven (7) day inspection, if necessary.
- Additional VE and redesign as required by Contractor and Owner Request.
- Coordination with the AED and the Contractor.
- Facilitate a Pre-construction meeting.
- Review and advise on Contractor Submittals.
- Review and advise on Contractor Requests for Information (RFI)
- Facilitate field engineering based on unforeseen conditions.
- Review and advise on Contractor Change Order Requests.
- Facilitate substantial completion meeting and initiate warranty documentation.
- Project close out
 - Coordination of As-builts (provided by the Contractor).
 - Final payments.
 - Coordination of O&M manuals (provided by the Contractor).
 - Final acceptance letter.

FEE PROPOSAL:

We propose to complete the Engineering Services outlined above for an estimated Time and Expense fee of **\$28,550.00**. These services are broken down by fees below:

Task No.	Description	Fee
Task 1.	Additional Final Design Services - <i>Completed</i>	\$ 12,000.00
Task 2.	Bidding Phase Services - <i>Completed</i>	\$ 2,710.00
Task 3.	CA Services (T&M Estimate)	\$ 13,840.00
Lump Sum Total		\$ 28,550.00

TIME OF COMPLETION:

We plan to bill the previously completed Additional Final Design services upon your approval, and we are prepared to continue Construction Administration services at your request.

We appreciate the continued opportunity of working with you on this project. Should you have any questions or concerns, please do not hesitate to contact us at your convenience.

Sincerely,

CRANSTON LLC



Mitchell Murchison, PE, MBA

MBM/mrs

ACCEPTED:

AUGUSTA ENGINEERING DEPARTMENT

BY: _____

TITLE: _____

DATE: _____