



## Fire Department/Emergency Management Agency

Antonio Burden, Fire Chief/EMA Director

January 30, 2025

Darrell White, Interim Procurement Director

Ref: RFP Item #24-265 Consulting Services for Augusta Fire Department Strategic Plan

Dear Mr. White:

The Fire Department entered into contract negotiations with Organizations By Design, LLC for RFP #24-265 Consulting Services for Augusta Fire Department Strategic Plan. Organizations By Design returned a best and final offer of \$40,000 which is within budget. At this time, we would like to recommend awarding RFP #24-265 to Organizations By Design, LLC.

Please proceed with the vendor notification. If you have questions or require further information, do not hesitate to contact me at 706-821-2933.

Sincerely,

Antonio Burden  
Fire Chief/EMA Director