



Meeting Name -AUD JANITORIAL SERVICES

Meeting Date: 11/26/2024

Janitorial Services

Department:	Utilities - 4411
Presenter:	Tess Thompson-Finance Manager Utilities Department
Caption:	Motion to approve/award Utilities Department Janitorial Services Bid 25-201 to American Facilities Services, Inc. for an annual amount of \$50,423.64.
Background:	<p>The Utilities Department submitted RFP 25-201 for the Janitorial Services for the following locations:</p> <ol style="list-style-type: none">1. Construction and Maintenance - 1840 Wylde Rd Augusta2. Facilities and Maintenance – 2869 Central Avenue Augusta3. Fort Eisenhower – Building 200 Dorsey Drive Augusta
Analysis:	American Facilities Services, Inc. got the highest scores based on their qualifications, organization, and approach, scope of services, schedules of work, and outstanding presentation.
Financial Impact:	The Committee composed of staff from the Utilities Department had deliberated and evaluated all vendors, their submittals, their bids, and overall presentation. It was recommended that the award should be given to American Facilities Services, Inc. for an annual costs of \$50,423.64.
Alternatives:	No alternatives are recommended.
Recommendation:	Award the Utilities Department Janitorial Services bid to American Facilities Services, Inc. for a total annual costs of \$50,423.64 with an option to extend for three (3) additional years.
Funds are available in the following accounts:	Construction and Maintenance-506043410-5222310 for \$16,764.01 Facilities and Maintenance – 506043580-5222310 for \$14,744.44 Fort Eisenhower – 506043430-5222310 for \$18,915.19
<u>REVIEWED AND APPROVED BY:</u>	N/A