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Augusta Aviation Commission Meeting Minutes

August 29, 2024

9:30 a.m.

**Orwen Commission Chambers
2nd Floor - Terminal Building**

Committee Members: Chairman - Dan Troutman; Vice-Chairwoman Ronic West;
Commissioner Michael Cioffi; Commissioner Larry Harris;
Commissioner Charles Larke; Commissioner Randy Sasser;
Commissioner Wilbert Barrett; Commissioner Davis Beman;
Commissioner Don Clark; Commissioner Marshall McKnight;

Staff: Mr. Herbet Judon; Ms. Elizabeth Giles; Mr. Ken Hinkle; Chief R. Beal;
Mr. DeAndre Davis; Mr. Tyler Good; Mr. Cody Mitchell; Ms. Risa
Bingham; LT. Matt Tindell; Ms. Catherine Highsmith; Mr. Greg Larsen
Mr. Robert Kerr, Staff Attorney-Augusta Law Department

Others: Mr. Edwin Scott, Mead & Hunt; Mr. Robert Moore, Mead & Hunt; Ms.
Francine Scott – Augusta Commission; Mr. Charles Hilliard, Mecor;
Chief Deputy Bill Probus, Richmond Co. Marshal's Department;
Mr. David Erwin, Mauldin & Jenkins, LLC;

CALL TO ORDER & PRAYER – Chairman Dan Troutman called the meeting to order at 9:48 am
Prayer by Commissioner Barrett

- I. AGENDA, MINUTES, STATISTICS, & CONSENT-** Chairman Dan Troutman
- A. August 29, 2024 Meeting Agenda
 - B. July 25, 2024 Commission Meeting Minutes

- C. July 2024 Statistics
- D. Item A-E; approved in Construction Committee Meeting
Motion by Commissioner Sasser 2nd by Commissioner Barrett to approve the consent agenda
No Discussion; Unanimous Ayes; Motion carries

II. EMPLOYEE RECOGNITION – Catherine Highsmith
No recognition acknowledged

III. COMMITTEE REPORTS:

- A. Marketing Committee Meeting Report – Commissioner Michael Cioffi
Motion by Commissioner Troutman 2nd by Commissioner Clark to approve Item A
No Discussion; Unanimous Ayes; Motion carries
- B. Construction Committee Meeting Report – Commissioner Dan Troutman

IV. FINANCE REPORT – Risa Bingham

July 2024 Financials

V. PRESENTATION:

- A. 2023 Audit Presentation- Mauldin & Jenkins, LLC
Motion by Commissioner Barrett 2nd by Commissioner McKnight to approve a clean and unmodified report of compliance
No Discussion; Unanimous Ayes; Motion carries

VI. DIRECTOR ACTION REQUESTS:

- A. Augusta Regional Airport (AGS) – Augusta Regional Airport (AGS) – Design Southeast Development Apron-Phase I, Work Authorization #8-Elizabeth Giles
- B. Augusta Regional Airport (AGS) – Taxiway F Reconstruction & Aircraft Holding Apron, Work Authorization #10 – Elizabeth Giles
- C. Augusta Regional Airport (AGS) – Taxiway F Reconstruction & Aircraft Holding Apron, Construction Contract – Elizabeth Giles
- D. Augusta Regional Airport (AGS)- Taxiway F AIP Grant No. 3-13-0011-058-2024 (#58) Acceptance- Elizabeth Giles

- E. Augusta Regional Airport (AGS)- Construct Taxiway G/Apron G, Change Order #2- Elizabeth Giles
- F. Augusta Regional Airport (AGS)- Salary Differential for Richmond County Marshals Assigned at Augusta Regional Airport- Herbert L. Judon, Jr., Lt. Matthew Tindell, & Chief Deputy Bill Probus
Motion by Commissioner Sasser 2nd by Commissioner Barrett to approve Salary Differential of \$2,500 for all officers with an additional \$1.00 increase for nightshift officers
Discussion; Unanimous Ayes; Motions carries
- G. Augusta Regional Airport (AGS)- Salary adjustment for AGS ARFF Personnel- Herbert L. Judon, Jr. & Chief Richard Beal
Motion by Commissioner Cioffi 2nd by Commissioner Larke to approve Salary adjustment for ARFF Personnel
Discussion; Unanimous Ayes; Motions carries
- H. Augusta Regional Airport (AGS)- ARFF Vehicle- Chief Richard Beal
Motion by Commissioner Sasser 2nd by Commissioner Harris to approve ARFF Vehicle
Discussion; Unanimous Ayes; Motions carries
- I. Augusta Regional Airport (AGS)- Mass Media Marketing, LTD One Year Renewal Option- Herbert L. Judon, Jr.
Motion by Commissioner Sasser 2nd by Commissioner Harris to approve One Year Renewal
Discussion; Unanimous Ayes; Motions carries

VII. COMMISSION ACTION REQUESTS

- A. Travel Approval for Aviation Commissioner's Sasser and Fennoy for the 2024 Georgia Airport Association's Annual Conference in Columbus, Georgia- Randy Sasser
Motion by Commissioner Cioffi 2nd by Commissioner Larke to approve Travel for GAA Conference
No Discussion; Unanimous Ayes; Motions carries

VIII. INFORMATION ITEMS

- A. Aviation Commissioner Work Session follow-up scheduling- Ronic West
Work Session rescheduled for September 9, 2024, 9:00 am – 11:00 am
- B. Invitation to Standard Aero's 50th Anniversary Celebration- Herbert L. Judon, Jr.

CHAIRMAN'S COMMENTS/ACTIONS

ADJOURN MEETING

Motion to adjourn by Commissioner Harris 2nd by Commissioner Sasser

No Discussion; Unanimous Ayes; Motions carries

Meeting adjourned at 11:18 am

ESTIMATED MEETING TIME: 60 minutes

Dan Troutman, Chairman

Augusta Aviation Commission